

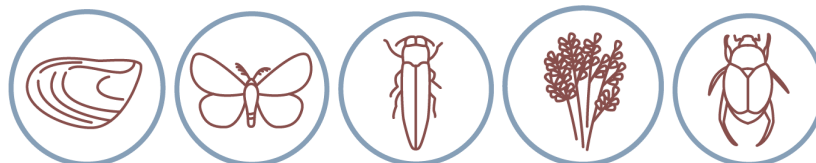
# Oregon Invasive Species Council

## Virtual Business Meeting Agenda & Details

June 2, 2020 | 12:30 PM - 4:30 PM

Contact [coordinator@oregoninvasivespeciescouncil.org](mailto:coordinator@oregoninvasivespeciescouncil.org) for web conference details

12:30 PM	Welcome & Introductions <i>Catherine de Rivera, 2020 OISC Chair (Portland State University)</i>
12:45 PM	Approval of Meeting Minutes: January 2020 & Grant Awards Decision <i>Catherine de Rivera, 2020 OISC Chair (Portland State University)</i>
12:50 PM	State & Agency Budget Reductions, Implications for OISC Budget, & Next Steps <i>Catherine de Rivera, 2020 OISC Chair (Portland State University)</i>  Discussion with Oregon Department of Agriculture <i>Lisa Hanson, Oregon Department of Agriculture</i> <i>Helmuth Rogg, Oregon Department of Agriculture</i>
1:20 PM	Round Table Updates
2:10 PM	BREAK
2:20 PM	Statewide Strategic Plan for Invasive Species Update <i>Jas. Adams, Public Member</i>
2:35 PM	100-Year Water Vision Overview & Process Moving Forward <i>Amira Streeter, Governor's Natural Resources Office</i>
2:55 PM	Committee Updates <ul style="list-style-type: none"> <li>• Education Committee, <i>Sam Chan, OSU Oregon Sea Grant</i></li> <li>• Governance Committee</li> <li>• Legislative Committee</li> </ul>
3:25 PM	OISC Communication Plan Implementation & Materials Status Update <i>Karen Ripley, USDA Forest Service</i>
3:45 PM	Oregon's Worst List Working Group Update <i>Nicole Brooks, Customs &amp; Border Protection</i>
4:00 PM	Invasive Species Hotline & Mapping Initiatives <i>Lindsey Wise, Institute for Natural Resources</i>
4:10 PM	Public Comment
4:20 PM	Action Items & Next Meeting
4:30 PM	Close



## Draft

# Oregon Invasive Species Council

## Business Meeting Minutes

January 28, 2020 | Salem, OR

### Summary of Actions

- October 2019 and December 2019 meeting minutes were approved.
- Awards will be awarded at the September 9, 2020 OISC Meeting.
- Update vice chair responsibilities language to say “Liaison to invasions network and other such committees”.
- Update language in draft Admin Rule to say “1 year experience preferred, but not required” in regards to requirements for becoming Vice Chair.
- See action items coming out of Committee (starting page 13) and Working Group (starting page 15) breakout sessions.
- Jalene to schedule a phone call with Jeannine (Tracktown USA). Council members to email questions to Jalene that you would like her to ask during a phone call.

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### Welcome & Introductions

*Catherine de Rivera, 2020 OISC Interim Chair*

- **Catherine de Rivera (Portland State University): 2020 OISC Interim Chair**
- Jalene Littlejohn (Samara Group): OISC Lead Coordinator
- Marie Hepner (Samara Group): OISC Coordinating Team
- Nicole Brooks (Customs and Border Protection): I have been a Council member for three years. My invasive species priority, as an Agriculture Specialist with Customs and Border Protection, is to prevent new invasive species from arriving into the U.S. via the international movement of people and cargo.
- **Sam Chan (Oregon Sea Grant): Joined Council in 2005**
- Peter Kenagy (Kenagy Family Farm Inc): New Council member. Run a farm along the Willamette River in Albany. On several boards in Oregon, including the Oregon Farm Bureau, Specialty Seed Growers of Western Oregon, Willamette Mainstem Cooperative, and Oregon Agricultural Trust.
- Glenn Dolphin (Oregon State Marine Board): On Council for 12 years. Priorities include managing recreational boating in Oregon, working with law enforcement to enforce boating laws, and state emergency planning for zebra/quagga mussels.
- Troy Abercrombie (Western Invasives Network): New Council member. WIN includes 9 CWMA's west of Cascades. My job is to help share information and try to increase capacity and efficiency.
- Edward “Chuck” Fisk (F5 Wildlife Control): I work on-the-ground to control invasive species.
- Shawna Bautista (US Forest Service): I was previously on the Council for 4 years. Karen Ripley is our primary representative on the Council and I am the alternate. Primary job is to manage invasive species.

- Brendan White (US Fish & Wildlife Service): New ex officio non-voting Council member. Main job is to coordinate. Education is also a priority. Trying to not be part of the problem is the third priority.
- Noel Bacheller (Oregon Parks and Recreation Department): New Council member. My title is Botanist, but I also work on other natural resource projects. Main priorities are focused on staff, building awareness around invasive species, and building partnerships.
- Kathy Pendergrass (USDA-NRCS): New Council member. I'm the NRCS Plant Materials Specialist for the entire state. Priority is to raise awareness about invasive species, especially about new invaders. I rely on SWCDs to do education. Try not to be part of the problem and trying to keep things off the landscape that the agency thought was a good idea in the past.
- Jas. Adams (member of the public): New Council member. Not affiliated with an organization. Taught at Willamette University. I was really impressed with the Council and what they were able to achieve on a shoestring budget. In former role with Department of Justice, I advised the Council and retired in 2014. Was on the Council for a 2 year term, and focus was the Statewide Strategic Plan. This will be my 2nd term on Council. Going forward, my focus will be to bridge the gap between strategies and actions for the state.
- Tim Newton (Malheur SWCD): New Council member. Current Chair of Malheur SWCD. I primarily work in agriculture and rangeland. Invasive weeds are a big problem and priority and not interfering with sage grouse is also a priority.
- Rick Boatner (Oregon Dept. of Fish & Wildlife): Been with Council since 2008. Priorities include overseeing the Watercraft Inspection Program, nonnative species in pet trade, and feral swine.
- Cheryl Shippentower (Confederated Tribes of the Umatilla Indian Reservation): New Council member. Title is Plant Ecologist. Priorities include internal coordination, education and outreach to the community, and monitoring and evaluating data collection.
- Heidi McMaster (US Bureau of Reclamation): New Council member. I'm the Regional Integrated Pest Management and Invasive Species Coordinator. I cover the Columbia River Basin as a whole. Priorities are policy, coordination, and filling in gaps.
- Rian Hooff (Oregon Dept. of Environmental Quality): Ex officio representative from Dept. of Environmental Quality since 2009. Priorities are continuation of ballast water program and further developing communications and outreach tools. Also want to focus on further bolstering emergency control account so we can respond quickly to new threats.
- Alex Stauch (Mosaic Ecology): My role is to manage projects and run the day-to-day operations of the company.
- Olivia Duren (The Freshwater Trust): I'm a restoration ecologist. This is the beginning of my 2nd year on the Council. Priorities include the design of large scale restoration projects, mainly riparian and wetlands, and implementation that is robust enough to be effective. Our organization was originally a salmon conservation organization. Learned a lot from flowering rush and northern Pike.
- Wyatt Williams (Oregon Department of Forestry): ODF has been on the Council since 2009, and I've been the representative since 2012. Priorities are tree killing insects and diseases. My unit is small, only about 4 of us. We do aerial surveys to map tree mortality and also do landowner and

land manager outreach and training on tree killing insects and diseases. Gypsy Moth eradication, EAB detection, and Oregon ash conservation.

- Dave Pranger (Morrow County): I'm the County Weed Control Coordinator, 31st year at that position. I'm starting my 2nd two-year stint on the Council. In Morrow County, there are several mega dairies, Nature Conservancy, Amazon data center, new people coming in, new wind farm going up right now, that brings in a lot of equipment that may have invasive species.
- Tim Butler (Oregon Department of Agriculture): I manage Oregon's noxious weed control program. Here today representing ODA. Helmuth is in Chicago so he couldn't be here.
- Tristen Berg (Oregon Department of Agriculture): I've been involved with the Council for 13 years and I'm the OISC Education & Outreach Grant Coordinator.
- Michelle Delepine (West Multnomah SWCD): This is my first meeting that I'm attending as a non-Council member. On several Council committees.
- Bill Reynolds (Confederated Tribes of Warm Springs): I'm a former member of the Council and current Rangeland Management Specialist at the Confederated Tribes of Warm Springs. We have Japanese knotweed in Lake Billy Chinook, which was detected in the fall, and also have ribbon grass.
- Jenn Poirer (US Fish & Wildlife Service): I'm the alternate for USFWS.
- Roy Marler (US Customs & Border Protection): I'm the alternate representative for CBP.
- Elaine Rybak: On the evolving OISC Advisory Committee.
- Denny Lassuy: Involved with National Invasive Species Act. Priorities are prevention of invasive species and reduction of the impact on native species.
- Josh Emerson (Oregon Dept. of Environmental Quality): Interim Ballast Water Program Coordinator at DEQ.
- Robert Downs (City of Portland, Parks): As a technician, I spray a lot of weeds and do a lot of EDRR work.
- Ryan Hughes (Willamette Valley Forestry): Work on noxious weed control along the south coast, part of the Gorse Action Group.
- Brittny Hughes (Willamette Valley Forestry): Came to the meeting to learn more.
- Amria Streeter (Office of Governor Kate Brown): As the Natural Resources Policy Advisor, I work in areas of agriculture, geology. Background is in environmental science. Excited to learn more.

Joining via Phone:

- Christine Moffitt (Friends of South Slough): Joined the Council 2 years ago. Lots of experience in invasive species research and outreach. Member of Idaho Invasive Species Council, and Columbia River Basin Team. Priorities include green crab, biofouling, and zebra/quagga mussels. Looking forward to the rebirth of this organization.



## Introduction to the Oregon Invasive Species Council

*Rian vanden Hooff, Oregon Department of Environmental Quality*

Appreciate Cat and Jalene asking for an agenda item to talk about the Council's history. The Council is approaching its 20th anniversary since inception. My intention is to provide a brief runthrough, how it came to be, changes, and then where we are at now.

In 1999, there was an executive order from President Clinton that established the National Invasive Species Council and suggested the importance of state and regional councils. OISC established in 2001. Included 4 state agencies (permanent seats) and 7 appointed members that serve a 2-year term. No established funding for Council, no funding for Coordinator support. Developed 100 Worst List, which has been put on the back burner for the past few years. Developed awards to recognize invasive species work. Key activities of the early years included coordination, building awareness, and identifying gaps. Deemed to be a quasi-governmental group.

Around 2007/2008 OISC partnered with OPB and others to launch the Silent Invasion campaign which created awareness among a much broader sector of the state. Between 2008 and 2018, the Council established funding (\$50 thousand per biennium) which allowed us to hire a Coordinator and provided funding for campaigns, etc. We also expanded both permanent and appointed membership. The emergency control account was established in 2009 with \$350 thousand. Council evaluation, strategic planning, and DOJ review in 2012. At that time still trying to figure out who the Council was. Creating the Strategic Plan required a lot of stakeholder involvement and we heard concerns about the way the Council was structured.

In 2019, Senator Roblan picked up SB445. It provided better specificity about membership, regional emphasis, and a dedicated non-voting role for federal agency partners. It also strengthens the Council's relationship with the Governor's office and Legislators and deemphasizes state agencies' roles in leading the Council. Oregon Department of Agriculture also had a Policy Option Package (POP) that tripled the Council's basic operating budget. Given the Council's struggles to maintain funding for a Coordinator, this was a huge help. At the end of the session, there was also the "Christmas tree bill" (House Bill 5050), which was a big surprise and it provided additional funding for the Council at the last minute.

In 2020, there is excitement about a new path forward, looking forward to greater development of the network, and stronger connection with key decision makers.

### Group Discussion:

- Jas.: Excellent overview of Council. Evolution of Council has resulted in a state agency that brings local governments, NGOs, etc. into an effective network.
- Denny: I worked with Paul Heimowitz and Mark Sytsma. Having come back to Oregon, I'm very proud of the state and the OISC. Very happy with inclusiveness, good job.

- Sam: In 2008, OISC needed to elevate the issue and why it's important for Oregon to be a leader of invasive species prevention. Oregon was the first state to launch a statewide invasive species campaign and it prompted 14 pieces of legislation dealing with invasive species prevention.
- Michelle: From a local perspective, in 2008, there were a lot of community groups and state groups focused on invasive species, but not a lot of local focus. 10 years later, it is interesting to see local involvement in invasive species issues. The community has really expanded and we've been able to build great partnerships. The new structure of the Council allows really strong local voices at the table. Another important piece is Oregon is in crosshairs of new invasive species coming in.
- Wyatt: I want to call to attention that we have a mission statement that includes coordination and communication across Oregon's vast diversity of agencies. Over the past 6-7 years, there have been amazing projects that have occurred due to these meetings and joint forces between agencies.
- Tim Butler: I was around when Mark Sytsma and Dan Hillburn talked about forming a council. Have come a long way. A lot of positives. One thing early on was there was a lot of confusion around the Council and its role. Perception was OISC was doing it all so there was a duplication of efforts. Since then, it's been clarified that it's a coordinating body. Don't forget the agencies that are boots-on-the-ground. Continue to struggle for funding to do our work. Anything that we can do to support boots on the ground, local, counties, SWCDs, private entities, that's where it all starts.

## OISC Budget & Balances Update

*Catherine de Rivera, 2020 OISC Interim Chair*

This balance report comes from ODA, which is the fiscal administrator of the Council. Shows income and expenses. The budget was outlined during the October 2019 meeting. See notes in there.

### Group Discussion

- Shawna: want to point out that funding from Forest Service is reimbursable. You have to spend it first. Budget says "approved but haven't received", but that's not how it works.
  - Jalene: I will talk to Helmuth and Roberta at ODA. Actively working on that.

*Q (Peter): \$155 thousand from lottery funds. How much of of \$475 thousand is the emergency fund?*

*A (Rian): \$81 thousand currently in control account. This is a proposal to transfer an additional \$150 thousand. Several projects over the years that those funds have gone to (JB, Marine tunicate issues, SOD, etc). Have been very careful with expenditures.*

- Wyatt: Being frugal vs. spending it to show that \$150 thousand can be spent quickly on invasive species issues.
- Glenn: Priorities have been new species that have been detected.

- Rian: It can take some time to get to the Emergency Board to make a request. Idea of the account was that the Council would have funds that they could more quickly put out. Not enough money to address issues. Initial discussions were around establishing a bond.
- Sam: New infusion from legislature is a one time thing. We don't expect a new infusion next biennium
- Wyatt: At ODF and USFS, incident management can cost \$25 million. Arrived at \$5 million benchmark, that's what we'd like.
- Glenn: ODA went to the Emergency Board for Japanese beetle funding.
- Tristen: ODA received \$3 million after request to the Emergency Board for Japanese Beetle. Expanding this year.
- Cat: Great example of why we need this.

*Q (Glenn): Is this a proposal?*

*A (Jalene): Discussed and voted on during the October 2019 meeting. We voted to remove \$25 thousand from the control account. Next meeting I'll follow up with ODA to ensure expenses to date are reflected in the report.*

*Q (Edward): What are Statewide government service charges?*

*A (Tim): Just base funding for infrastructure. Charges that are incurred within the agency (building, rent, etc.).*

*Q (Amira): Funding goes through ODA?*

*A (Rian): We have two accounts: an emergency account, which has rules on how we can spend, and an operational account, which is more discretionary (meeting costs, Coordinator costs, education & outreach grants, etc.). That's the extent of Council funding. All other boots on the ground work goes through the agencies.*

*Q (Amira): Will FY 21-23 budget be done through Council or state agencies?*

*A (Rian): ODA is our fiscal agent. With POP that was adopted during the last session, \$150 thousand going into the next budget cycle. Tricky to have a multi-agency group have its funds managed by one agency. ODA has a long list of its own priorities.*

- Jas.: Traditional agencies have regulations that control the "new breed" of natural resource agencies. Council was a "new breed" state agency, where it had a combination of functions, not all of which were covered by other agencies. One word to describe council: catalyst. One of the most cost effective state agencies in the state.
- Cat: Next meeting we will have a more meaningful budget report.

## Approval of Meeting Minutes: October 2019 & December 2019

*Catherine de Rivera, 2020 OISC Interim Chair*

### **Glenn Dolphin moves to accept October 2019 and December 2019 meeting minutes**

**2nd: Dave Pranger**

**Aye: 8** (Catherine, Rick, Sam, Rian, Wyatt, Olivia, Cheryl, Christine)

**Abstain: 6** (Noel, Peter, Troy, Tim N., Alex, Jas.)

**Nay: 0**

Outcome: October 2019 and December 2019 meeting minutes were approved.

## Chair Updates

*Catherine de Rivera, 2020 OISC Interim Chair*

### **City of Portland's new Invasive Species Strategy**

OISC wrote a letter of support for City of Portland's new Invasive Species Strategy that Dominic Maze brought to our attention. It has now passed. Dominic thanked the Council for our support.

### **Honoring Jim Seeley**

Jim Seeley passed away recently, looking for how we can best honor him. A card is going around for those of you who knew him to express condolences, and recognition for his contributions. Brought a lot of integrity and compassion.

- Sam: Jim Seeley was a graduate of the U.S. Naval Academy and served in Vietnam. He was a strong advocate of bringing groups together and was a great historian. Gorse has a long history and he would share that. Suggestion to consider dedicating the grants or award.
- Jas.: Like the suggestion. Jim Seeley was indirectly responsible for the Oregon Statewide Strategic Plan by asking for a more clearly stated mission statement.
- Rian: Suggest creating an invasive species award in Jim's name.
- Glenn: Like Rian's suggestion. Put it on the next meeting agenda. Awards banquet has been on hiatus for awhile. I support a new award in Jim's honor. We can discuss it with the planning team.
- Wyatt: I worked with Jim on the Council, Sudden Oak Death Task Force, and the Gorse Action Group. He would say "less talk, more action". Let's get the awards back, then decide.

### **2020 OISC Calendar**

June 2-3 for Central Oregon meeting and September 9 for Portland meeting. At which meeting should we do the Awards?

- Sam: Summer meeting in Central Oregon. Good time to honor Jim Seeley.
- Cat: It's a short timeline for the June meeting. Maybe we can do it at the September meeting?
- Rian: Out-of-town meetings tend to be very field oriented. Wondering if mixing those things might be too much. Fall feels like it might be better.
- Nicole: September might be a better time.
- Cat: I'm hearing more for September 9th.

### **2020 OISC Events & Milestones**

- We have a tracking spreadsheet with OISC and network/partner meetings and events. Useful tool for planning.

- There is a 2020 Meeting Planning Group sign-up sheet going around the room. Please sign up and write suggestions down too.
  - Glenn: Rick and I have been put in the loop with aquatic invasive species coordinating group. Planning a mussel rapid response workshop in May. Perfect group to support planning.

### **SB445 & Updated Council Directory**

Not everyone has selected alternates. Please designate and provide contact information for alternates. All seats have been filled except for a few of the ex-officio seats. Haven't confirmed all federal prospects either. Just found out Sen. Arnie Roblan will be filling the Oregon Senate ex officio seat on the Council.

*Q (Cat): Rian, do you know if he could continue in that role since he isn't going for reelection?*

*A (Rian): No he couldn't. It has to be a member of the legislature.*

Outcome: Awards will be done at the September 9, 2020 OISC Meeting.

## 2020 OISC Chair & Vice Chair Election Timeline, Process, Admin Rule Update

*Catherine de Rivera, 2020 OISC Interim Chair*

### **Draft Admin Rule: 603-052-xxxx**

*Drafted by Helmuth Rogg, edited by Catherine de Rivera*

“The Invasive Species Council members shall collectively select a voting member of the council as the Chairperson and another member as the Vice Chairperson of the Oregon Invasive Species Council. The term of office of each appointed officer is one year. Before the expiration of a term, the voting members shall appoint successors to the Chairperson and the Vice Chairperson whose term begin on January 1 the following year. An appointed Chairperson and Vice Chairperson may not serve more than two successive terms. Council Officers shall have at least one-year council experience. If there is a vacancy in an appointed officer position for any cause, the voting members of the Council shall make an appointment to become immediately effective for the unexpired term. The duties of the Chairperson are to select committee chairs; develop Council meeting agendas and facilitate council meetings; oversee, collaborate and approve work of the OISC Coordinator; guide council decision making; serve as the liaison to the Governor’s Natural Resource Office; represent the views and interests of the Council, and report to the legislative assembly. The duties of the Vice Chairperson are to assist the Chairperson and fill in for the Chairperson if needed, lead the Governance Committee, serve as the liaison to the OISC Advisory Committee, and oversee and track committee action items.”

Group Discussion:

- Jas.: If you have at least a year of experience on the Council, then you can serve.
- Amira: What would happen if there was 100% turnover? Maybe you should have something in your bylaws in case that happens.

- Wyatt: Good point. Should be a clarification that for voting ex-officio, the agencies are the members. ODF has been a member since 2009.
- Cat: Second excellent point.
- Rian: To Amira’s point, this may not be an ideal way to draft the admin rule. Since this isn’t being dedicated in statute, could we amend it to say “Preference shall be given to members who have served for at least 1 year”.
- Peter: Ideally Council members should have at least 1 year of experience.
- Wyatt: Chair and Vice Chair used to rotate by agency. It’s the agencies that have the membership.
- Rian: I think by calling it “member”, it’s flexible enough. We have amended the schedule in the past when a new agency representative came in.
- Troy: If you put in for Vice chair during your second year, the intent is going to be that you will go for a 2nd term.
- Cat: It sets up an expectation, not a command.
- Christine: Why is the term “appoint” in the language? Maybe it should be “elect”.
- Michelle: Interested to hear how new Council members view this. Want to move the rule forward in a way that is attractive to new members.
- Noel: Seems daunting. Vice Chair → Chair progression seems logical.
- Wyatt: People can turn down a nomination if they aren’t ready. Chair and Vice Chair are going to share the workload. I don’t think you need to be Vice Chair before Chair.

**Chair & Vice Chair Responsibilities**

*Updated outline based on conversation from the October 2019 meeting and further clarification with Interim Chair (Catherine de Rivera, PSU) and Interim Vice Chair (Wyatt Williams, ODF).*

<p><b>Responsibilities of Chair:</b></p> <ul style="list-style-type: none"> <li>● Oversee selection of Committee Chairs and Legislative Committee</li> <li>● Develop Council meeting agendas</li> <li>● Facilitate Council meetings</li> <li>● Oversee / collaborate with Coordinator and approve Coordinator work</li> <li>● Guide Council decision making</li> <li>● Liaison to GNRO</li> <li>● Represent the views and interests of OISC <ul style="list-style-type: none"> <li>○ Clear message between OISC &amp; organizations</li> <li>○ Clear agreement that Chair will serve the OISC's collective views</li> </ul> </li> </ul>	<p><b>Responsibilities of Vice Chair:</b></p> <ul style="list-style-type: none"> <li>● Governance Committee Chair (formerly bylaws committee)</li> <li>● Assist / fill in for Chair when needed <ul style="list-style-type: none"> <li>○ As the coordinator and chair develop the agenda for the quarterly meetings, the vice-chair will be made aware of the final, or nearly-final agenda and relevant meeting details prior to the meeting, so that they can be prepared in case of an unexpected absence by the Chair.</li> </ul> </li> <li>● Advisory Committee Liaison</li> <li>● Oversee and track committee action items. <ul style="list-style-type: none"> <li>○ Work with the coordinator and committee chairs to follow up on committee action item progress. Committee chairs to report committee progress, action items, and</li> </ul> </li> </ul>
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	topics to the chair and vice chair to inform meeting agenda development.
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**Group Discussion:**

- Elaine: Would like to see some placeholder language about the network and where they plug in. Diverse group, changing.
- Cat: Can reword to say “Liaison to invasions network and other such committees”
- Glenn: Also talked about regional stakeholder groups to focus on regional issues.
- Jalene: Need for liaison to support non-council members that are stepping in to advisory roles.
- Michelle: Making sure we bridge the gap between Council and network. Moving forward with having specific regions on the Council. Who will be coordinating that? Don't know if we want to add that as a separate item under the Vice Chair.

*Q (Jas.): Cat, are you a candidate for Chair or were you intending to step down?*

*A (Cat): I will continue if no one steps up, but I'm hoping someone will step up.*

*Q (Troy): How many people here are eligible to be Chair?*

*A (Cat): All returning Council members.*

- Alex: I think we should see who here could be Vice Chair/Chair and could handle the workload.
- Cat: Coordinator team, Jalene and Marie, make the workload a lot lighter for the Chair.
- Rian: Second that. Regarding Alex's comment - for some people it isn't feasible. Not an expectation. SB 445 aimed to open up the opportunity to be Chair and Vice Chair outside of the ex-officio agencies. Trying to provide more opportunities for that sort of engagement.
- Tim Butler: Could ask for a volunteer to be Chair.

*Q (Jas.): Are any federal agencies eligible?*

*A (Cat): Has to be a voting member.*

*Q (Michelle): To be Vice Chair, still need to have 1 year experience?*

*A (Cat): We will revise to say “preferred, but not required”. This year, going to have elections off time since this is new. Most years, we will have them in October.*

**Process for Determining Officers:**

1. Self-nominated or otherwise nominated interested council members will submit a letter of interest and qualifications to the Council Coordinator, similar to the OISC member-nomination process.
2. The Coordinator will compile the list and share that with the full Council.
3. The whole Council will vote at a council meeting using a closed ballot (can be a remote meeting, voting remotely); proxies can vote for absent members. Nominees can also vote.
4. The Council Coordinator tallies the votes and reports to the whole Council at the same meeting.



5. The winning nominee needs to receive a majority of all voting Council member votes. If nobody receives a majority, there will be a second vote, perhaps delayed to increase participation or to allow for more information.

Group Discussion:

*Q (Troy): What is meant by “increase participation”?*

*A (Cat): Increase participation from voters.*

*Q (Jas.): The earliest this election could happen is at the June meeting?*

*A (Cat): Yes, but we could do a conference call between now and then.*

*Q (Jas.): If someone becomes Chair for the second half of this year, would they be eligible to be Chair for next year?*

*A (Cat): Yes.*

*Q (Noel): Only Chair and Vice Chair of OISC, but what about Committee Chairs?*

*A (Cat): In the past, have not been elected. Usually appointed by the Chair and come up by interest.*

- Christine: Think there should be more clarity around what electronic voting might look like.
- Glenn: Chair should be looked at as a positive opportunity for professional growth. Shouldn't be looked at as a negative.
- Wyatt: Agree. You'll adapt to the workload. Great Coordinator staff. Opportunity to use your creativity.

Outcomes:

- Update vice chair responsibilities language to say “Liaison to invasions network and other such committees”.
- Update language in draft Admin Rule to say “1 year experience preferred, but not required” in regards to requirements for becoming Vice Chair.

## Overview of Committees

### Education & Outreach Committee (Chair: Sam Chan)

Education & outreach is one of the 3 primary functions of the Council. Education within our realm includes K-12 and also adults. Recent projects include the Don't Let it Loose campaign (which was a statewide media contest) and Don't Pack a Pest (which deals with the international traveling public to make them aware about food products they can't bring back). This year, the legislature provided us with funding, and now we have an Education & Outreach grant. These projects resonate in different geographic areas. Immediate priorities are focused on reviewing grant proposals and the rest of the Council will provide feedback.

Communications Committee (Chair: Karen Ripley, Michelle Delepine filling in)

Current Communication Plan is focused on growing the group. One of the key messages was “not just one agency...”. Others are carrying out the work, coordinating through the Council. Good job of communicating the threats. Those are the 2 main key messages.

Governance Committee (Chair: Wyatt Williams)

Relatively quiet committee until there needs to be changes to ORS, OAR, or bylaws. Bylaws are how we operate. Revising the bylaws to incorporate new language around Chair and Vice Chair selection, and also revising OAR. Usually not much, can also serve on other committees.

Legislative Committee (Chair: Rian Hooff)

Legislative and policy committee of Council. Activities ebb and flow year to year, depending on the Council's interest. Also takes on general bill tracking during short and long sessions for bills that have implications for invasive species. We don't take a position on bills unless we are explicitly directed by the Governor's office. We also can support coordination of testimony.

## Committee Report out from Breakout Groups

Communications Committee (Chair: Karen)

Breakout Participants: Shawna, Troy, Michelle, Olivia, Brendan, Jalene

<p><b>Priorities &amp; Discussion:</b></p> <ul style="list-style-type: none"><li>● Build on story map - place-based collaboration</li><li>● Image library</li><li>● Parking Lot</li><li>● “1000 years of experience in the room”</li><li>● Communications plan: new structure, role &amp; value of OISC (finalize), articulate “so what” or ask</li><li>● Update OISC brochure(s) and slide deck</li><li>● Legislative outreach (role/value of OISC) - legislative toolkit drafted, needs to be updated &amp; finalized</li><li>● Audiences: go to Association of Oregon Counties’ annual November meeting to reach County Commissioners (responsible for funding), Oregon Association of Conservation Districts</li></ul>	<p><b>Tasks:</b></p> <ul style="list-style-type: none"><li>● Annual Reports: brochure, slide deck, outreach packet</li><li>● Form Awards Subcommittee<ul style="list-style-type: none"><li>○ Awards: define each and consider Jim Seely Award (as well as possible timing and venue — Noelle suggests a winery she knows of that allows outside catering).</li></ul></li><li>● Update Communications Committee to add Brendan White, Shawna and Noelle</li><li>● Send Doodle Poll for February Meeting</li></ul>
	<p><b>Timeline:</b> February meeting → Priorities, tasks, timelines. Outline content of the following:</p> <ul style="list-style-type: none"><li>● Annual report of accomplishments (2019)</li><li>● Update OISC brochure</li></ul>

<ul style="list-style-type: none"> <li>● Communications: Member → Networks, Council → Networks (e.g. figure out how to use Advisors / update listserv)</li> <li>● Develop communications protocol for regional networks</li> </ul>	<ul style="list-style-type: none"> <li>● One pager of key messages (possibly consolidate with brochure)</li> </ul>
<p><b>What is our “SO WHAT?” Discussion?</b></p> <ul style="list-style-type: none"> <li>● Leverage our resources (ex: education outreach grant leveraged ____,000s of dollars and ___ acres and reached ____ people)</li> <li>● Examples of OISC as a catalyst</li> <li>● Outcome-driven deliverables</li> <li>● How do each of the OISC council members communicate back up?</li> <li>● How does this coordinating body (OISC) achieve overarching objectives that are goals of state agencies, etc.?</li> </ul>	<p><b>Additional Notes:</b></p> <ul style="list-style-type: none"> <li>● Don’t re-create: identify &amp; fill gaps</li> <li>● Regular updates to Network during Session</li> <li>● What are communication lines?</li> <li>● Communication mechanisms</li> <li>● Update &amp; refine Network</li> <li>● How will we amplify the results &amp; impact from grant awardees?</li> <li>● Update core tools</li> <li>● PPT slides = examples</li> <li>● Story map: storyboard - sketch out (see examples: Cascade Pacific, FS hover over map)</li> <li>● What is the difference between Ed &amp; Outreach and Communications Committees? — campaigns (i.e. Don’t Pack a Pest) vs. outward face of OISC on key messages (PR)</li> </ul>
<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>● NEED to develop a one pager of our key messages (part of OISC brochure?)</li> <li>● VISION slide needs to include these key messages</li> <li>● PowerPoint that can be used not just for legislators but also higher ups of Council members (examples include all across the state — possibly utilizing story map format/template of Cascade RC&amp;D) — relay impacts across state, including funds &amp; resources leveraged. *HAVE mechanism for anyone to visit website and contribute their story to the map, publish their reports, blogs, etc. *BUILD/update template we have and populate with examples from around state</li> <li>● Awards: list each of them out and define their niche categories</li> <li>● Network — reviving it and developing regional communications protocol (ad hoc regional committee made up of regional OISC appointed members and Vice Chair?)</li> <li>● Reorganize website to make it easier to find resources</li> <li>● SIMPLE Communications Packet for legislators (from Amira) <ul style="list-style-type: none"> <li>○ How OISC is a catalyst?</li> <li>○ What the council is, what it does?</li> <li>○ Examples from around state</li> </ul> </li> </ul>	

*Includes additional notes compiled by Michelle Delepine.*

Group Discussion:

- Michelle: If anyone has a key example project they want included in the Annual Report for 2019, send to Karen, Olivia, and Jalene.
- Elaine: Communication with the community - could play a real role in getting that listserv up to date, up to speed, and functioning.

Legislative Committee (Chair: Rian)

Breakout Participants: Rian, Amira, Elaine, Dave, Robert, Heidi, Tim N., Peter, Jas.

<p><b>Priorities &amp; Discussion:</b></p> <ul style="list-style-type: none"> <li>● ID new champions</li> <li>● Educate / resource to key natural resource committees</li> <li>● Connecting invasive species management to 100 Year Water Vision</li> <li>● Providing information to invasive network that may be useful for communicating / lobbying invasive species priorities</li> <li>● Changes in CLR resources / expertise (ODA implications)</li> </ul>	<p><b>Tasks:</b></p> <ul style="list-style-type: none"> <li>● Fact sheet or legislative toolkit for new legislators (w/ Communications Committee assistance?)</li> <li>● Bill tracker</li> <li>● Determine appropriate communication channels or listserv for legislative &amp; bill tracker information</li> </ul>
	<p><b>Timeline:</b></p> <ul style="list-style-type: none"> <li>● 2020 short session</li> <li>● 2021 concepts / prep?             <ul style="list-style-type: none"> <li>○ Resource / budget requests</li> <li>○ Emergency control account \$</li> <li>○ State program support</li> <li>○ Weed control district \$ (need county action)</li> </ul> </li> </ul>

Group Discussion:

- Sam: Legislative toolkit drafted a few years ago for the state. Should pull from that.
- Amira: Important to communicate the work that the OISC is doing. I remember meeting with Helmuth about OISC and there was a lot of good information. Keep the information you have and create a simple communications packet. Legislators have a short amount of time.
- Rian: I think we have what we need, just need to enhance.
- Elaine: We should post some of this on the website.

Education & Outreach Committee (Chair: Sam)

Breakout Participants: Sam, Edward, **who else?**

<p><b>Priorities &amp; Discussion:</b></p> <ul style="list-style-type: none"> <li>● O &amp; E Grant implementation</li> <li>● Weed control matrix/matrices</li> </ul>	<p><b>Tasks:</b> O &amp; E Grant Review Panel</p>
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<ul style="list-style-type: none"> <li>● Communications regarding worst invasives</li> <li>● EDR for species identification</li> <li>● Educators: I.D. kits and classroom lessons / projects</li> <li>● Professional guidance for controlling the spread of invasives</li> <li>● Integration between statewide and local concerns</li> <li>● PDX “Don’t Pack a Pest” &amp; “Don’t Move a Pest”</li> </ul>	<p><b>Timeline:</b></p> <ul style="list-style-type: none"> <li>● Review 2/14/2020 - 3/6/2020 → OISC (mid-March)</li> <li>● Reports available for April</li> <li>● June 30, 2021 (grant expended)</li> </ul>
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Governance Committee (Chair: Wyatt)

Breakout Participants: Wyatt, Tim N., Rick, Glenn, Noelle, Ryan, Brittny

<p><b>Priorities &amp; Discussion:</b></p> <ul style="list-style-type: none"> <li>● Selecting a date for electing Chair &amp; Vice Chair ex. October (bylaw)</li> <li>● Nominations for Chair &amp; Vice Chair a month before election (bylaw) Article III Section 2</li> <li>● Nominees will be asked if they want to serve before elections (bylaw)</li> <li>● *OAR ASAP ODA</li> <li>● List of eligible nominees</li> <li>● Article III Section 2 New #/letter for Chair &amp; Vice Chair responsibilities</li> <li>● Article V Section 4 - Delete</li> <li>● Nominations September 2020, voting October 2020, effective January 2020</li> <li>● Article VI Section 3 Committees report to Chair or Vice Chair</li> <li>● Accept Article VIII as is, strike quote</li> </ul>	<p><b>Tasks &amp; Timeline:</b></p> <ul style="list-style-type: none"> <li>● Send suggested changes/nominees - June 2020</li> <li>● Send ODA draft admin rule - February 10(ish) 2020 / ask for temporary rule</li> <li>● New laws take effect - January 2020</li> <li>● Nominations</li> <li>● Add to Article III Section 5 regular communications with Chair</li> </ul>
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Group Discussion:

- Wyatt: Suggest we keep the current Chair and Vice Chair for 2020 because we have some changes coming up. A nomination (self or otherwise) period to start September 1st and will have until September 30th, vote by proxy (closed ballot). November 1st will have Chair and Vice Chair voted on. Didn’t talk about letters of interest. Contact them individually to see if they are interested. Also putting in bylaws Chair and Vice Chair duties, so expectations are known. Will present bylaws (with tracked changes) at the OISC meeting in June for review and vote. Gather list of eligible people that can serve as Chair and Vice Chair. Everyone would be eligible except for people in their final year.

- Sam: What about appointed members who seek a second term? They won't know if they were appointed until after.
- Rian: Officer elections need to occur just after member voting.
- Wyatt: Further discussion needed to figure out the timeline.

## Working Group Report out from Breakout Groups

Strategic Plan Update Working Group (Chair: Jas.)

Breakout Participants: Glenn, Sam, Rian, Colleen, Kathy, Michelle

<p><b>Agenda:</b></p> <ul style="list-style-type: none"> <li>● Whole concept of update</li> <li>● Extent of update</li> <li>● Relationship between strategies &amp; actions</li> </ul>	<p><b>Discussion Notes:</b></p> <ul style="list-style-type: none"> <li>● Name of 2 year plan - short term strategies vs. action plan vs. progress report</li> <li>● How to capture examples of actions that were completed <ul style="list-style-type: none"> <li>○ Provide venue for periodically adding examples of how actions/short term strategies are met</li> <li>○ Distinguish what has been done already from 2017-19 plan from what still needs to be done AND what additional parts of the 10 year plan we want to start biting off</li> </ul> </li> </ul>
<p><b>Tasks:</b></p> <ul style="list-style-type: none"> <li>● Consider possible name change of 2 year document ("2020-2022 Short Term Strategies &amp; Progress Report").</li> <li>● Consider name change to reflect three year planning document as both a progress report of where we are at in meeting 10 year goals (and 3 year goals from 2017-19) as well as framing name to be considerate of not overstepping our "recommendations" and suggesting that they override existing agency plans</li> <li>● Develop way to plug examples into how strategies are being met</li> <li>● How to illustrate progress in meeting 10 year goals</li> <li>● Improve accessibility: For local NGOs and others outside IS world the plan is inaccessible and requires adding a glossary of terms, appendices etc.</li> <li>● Consider developing a matrix or chart that will easily allow anyone to plug their examples into of how they assist in fulfilling aspects of the plan. This will also be useful for feeding into possible storymap, annual accomplishments and other ways of sharing our stories of how and who carries out the work <ul style="list-style-type: none"> <li>○ Also allows others to see what</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● How to make more accessible? <ul style="list-style-type: none"> <li>○ Where are we in meeting 10 year goals?</li> <li>○ glossary, appendix</li> </ul> </li> <li>● Matrix of examples to further inspire &amp; guide additional partners to implement</li> <li>● Consider that this is the statewide plan, not just OISC "work plan" which is given in detail through Annual committee and coordinator work plans etc</li> <li>● Need for having mechanism to show where organizations fit into the plan</li> <li>● Need for describing statewide priorities and identifying where resources go/how they are allocated etc (state agencies, federal partners, NGOs, SWCDs, OWEB dollars, etc.)</li> </ul>

others have done which will help inform their own actions	
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*Includes additional notes compiled by Michelle Delepine.*

Oregon’s Worst List Working Group (Chair: Nicole Brooks)

Breakout Participants: Roy, Catherine, Rick, Cheryl, Edward, Noel

<p><b>Agenda &amp; Discussion:</b></p> <ul style="list-style-type: none"> <li>● Two lists <ul style="list-style-type: none"> <li>○ 1st: Invasives that are not present in Oregon</li> <li>○ 2nd (core list): Invasives that are present and need to be controlled</li> </ul> </li> <li>● Way to sort list by key words/region/type/type of impacts</li> <li>● Add hyperlink to each species to provide more info: how to ID, region, control</li> <li>● Add pictures</li> <li>● Risk Assessment</li> <li>● How to apply criteria consistently across different taxa</li> <li>● Long term project</li> </ul>	<p><b>Tasks:</b></p> <ul style="list-style-type: none"> <li>● What species on current list have (on website) risk assessment</li> <li>● Quality of risk assessment available</li> <li>● Reach out to Washington Invasive Species Council about risk assessment template &amp; graphic display</li> <li>● Look at how other councils convey this info (also Australia / New Zealand) <ul style="list-style-type: none"> <li>○ Timeline: 1-2 months (Samara)</li> </ul> </li> <li>● Quick project: divide into “here now” and “not here”</li> </ul>
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Field Days Working Group (Chair: Troy Abercrombie)

Breakout Participants: Shawna, Elaine, Denny, Jalene, Alex, Dave

<p><b>Agenda:</b></p> <ul style="list-style-type: none"> <li>● Intent/purpose</li> <li>● Vision</li> <li>● Next step tasks</li> <li>● Working group role</li> </ul>	<p><b>Discussion Notes:</b></p> <ul style="list-style-type: none"> <li>● Activate/organize state &amp; regional networks</li> <li>● Highlight organizations, problems, issues</li> <li>● Focus on highlighting a couple key topics that are [focused] &amp; [short] <ul style="list-style-type: none"> <li>○ Not all the global issues</li> <li>○ Touch on industry impacts</li> </ul> </li> <li>● Invite local decision makers, stakeholder groups, user groups, and interest groups</li> <li>● How many? <ul style="list-style-type: none"> <li>○ Work with reach regional seat [6]</li> <li>○ Identify an existing opportunity/event</li> <li>○ Identify list of key groups/outreach or partner list</li> <li>○ Vocal/influential/impactful leads</li> </ul> </li> </ul>
<p><b>Tasks &amp; Timeline:</b></p> <ul style="list-style-type: none"> <li>● Work with regional seats to identify issues, events, people to get started <ul style="list-style-type: none"> <li>○ March 2020</li> </ul> </li> <li>● Outline successful field day structure → research, lessons, champions + food <ul style="list-style-type: none"> <li>○ March 2020 - Aug 2020</li> </ul> </li> <li>● Initial survey of regional seats: opportunity + interest</li> </ul>	



<ul style="list-style-type: none"> <li>○ March 2020 - Aug 2020</li> <li>● Pick one for the OISC working group to focus on → Central Oregon meeting in June 2020 <ul style="list-style-type: none"> <li>○ Options? Like Metolius, ribbon grass</li> </ul> </li> <li>● Lessons learned from Boardman meeting, Central Oregon meeting, others.</li> </ul>	<p style="text-align: center;">to additional reach</p> <ul style="list-style-type: none"> <li>● Opportunity to disseminate updated communication tools</li> <li>● Role of this OISC working group = support</li> </ul>
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Group Discussion:

*Q (Sam): Do you see this including business owners, real estate, etc..?.*

*A (Dave): Sure - Anyone affected by invasive species is more than welcome.*

*Q (Peter): Is this separate from the OISC meetings?*

*A (Dave): Can be separate or in conjunction with.*

## Round Table Updates

### Glenn Dolphin

Working on invasive mussel rapid response exercise that will take place in May. New law in effect: if you don't stop at an inspection station, law enforcement can send you back. There are also more law enforcement at check stations.

### Nicole Brooks

Ramping up inspections for pork products coming out of China and others in that area due to swine fever. 2 finds of AGM in 2020.

### Shawna Bautista

Karen is also on the Washington Invasive Species Council. Washington State Department of Agriculture is planning 2 gypsy moth eradications in 2020 in Woodway and Everett. 2020 is the Food and Agriculture Organization's (FAO) International Year of Plant Health. Working towards a large conference in August. USDA APHIS is publishing a website soon. The [U.N. FAO website](#) has downloadable materials about this effort. The OISC could incorporate those materials in any events this year.

### Rian Hooff

Josh Emerson is the interim Ballast Water Program Coordinator, position is currently under recruitment at OR Department of Environmental Quality. Also looking for someone to fill the inspector position.

### Rick Boatner

2019 inspection numbers: 26,882 inspections, 16 with zebra/quagga mussels, 383 with other types of invasive species. 2 stations currently open in Ontario and Ashland. 600 inspections, intercepted 3 vessels. Other check stations open the first week of May.

*Q (Denny): Live or dead?*

*A (Rick): Yes alive or dead, have to find a body (shell).*

Also discovered a small group of feral swine near Central Point after the landowner contacted us. Looks like we got them all.

### **Dave Pranger**

State Weed Board meeting in February around the 21st. Listing of arundo at that time. Tim Butler said he anticipates the discussion being rather short.

*Q (Rian): Was there a new proposal that has this discussion reinvigorated?*

*A (Dave): Want to get ahead of the issue before anyone else proposes it.*

### **Sam Chan**

Learning more and more that teachers are telling their students ahead of time to report to Customs that they haven't been to a farm and that is problematic. I have one graduate student that is working on Asian jumping worm. There is a rather isolated population in Oregon. Need to increase outreach about this worm. She's working on the effects of the worm on Willamette Valley agriculture. Last week, I was informed that a mud worm is impacting several estuaries in Oregon. It is a parasite on oysters.

## 2021 World Athletics Championship

*Sam Chan & Noelle Moen, Oregon Sea Grant*

The World Athletics Championships are taking place next year in Eugene, OR. Almost every single major event that brings in people from out of state is followed by a pest problem. Helmuth wants us to be progressive and preventative in coordinating with the organizers of these events. Jalene is working with sponsors of the group. Noelle's future father-in-law is one of the leaders of the track events. Two biggest upcoming events are the 2020 Olympic Trials in June, which will be attended by 177 thousand people, and the World Athletics Championships in 2021, which will be attended by people from an estimated 190 countries. This is the first time the US has hosted this event. Will be broadcast worldwide. What questions should we ask when we meet with them? Can say those now or email those to Jalene.

Group Discussion:

*Q (Denny): Do we have off-the-shelf general prevention materials that can be provided? What is Customs and Border Protection doing in coordination with this event?*

*A (Nicole): Just beginning discussions about this. Talking to supervisors. They will be having these conversations soon and we will get guidance then. Will be working with Helmuth, Jalene, and Sam. I suspect that they won't all clear at PDX. Many may clear in New York and then fly over domestically.*

- Troy: With the audience that those events will have, it seems like a pretty good opportunity to use "play, clean, go" messaging.
  - Jalene: Want to make sure they are doing the cleaning before playing here.
  - Sam: And we have things here that shouldn't go back with them.

- Jalene: Hoping to get a call on the calendar with Jeannine, who is the stakeholder relations manager for Tracktown USA. We want some simple concise opportunities. Should balance first call with how many people are on the call and then figure out what we can do next.
- Shawna: Karen said University of Oregon hosts international track meets every year. Outcomes of this effort could be fruitful for many years. Willamette National Forest right next to Eugene. Keep Karen and I informed about opportunities to share information.
- Sam: Hoping also for buy-in from Travel Oregon.

*Q (Shawna): For either of these events, is there an opportunity to work with organizers to get information on their website so people who register for event get the information?*

*A (Sam): that's what we're hoping for.*

*Q (Josh): What capability do we have with language barriers?*

*A (Sam): Have to focus on english first since it's 190 countries.*

#### Outcomes:

- Jalene to schedule a phone call with Jeannine (Tracktown USA).
- Council members to email questions to Jalene that you would like her to ask.

#### Public Comment

No comment.

#### Attendees

##### **Council Members in Attendance**

Troy Abercrombie, Western Invasives Network

Jas. Adams, Member of the Public

Noel Bacheller, Oregon Parks and Recreation Department

Shawna Bautista, US Forest Service (Alternate Council Member)

Rick Boatner, Oregon Department of Fish & Wildlife

Nicole Brooks, US Customs & Border Protection

Sam Chan, Oregon Sea Grant

Glenn Dolphin, Oregon State Marine Board

Olivia Duren, The Freshwater Trust

Rian Hooff, Oregon Department of Environmental Quality

Peter Kenagy, Kenagy Family Farm Inc

Heidi McMaster, US Bureau of Reclamation

Christine Moffitt, Friends of South Slough (on the phone)

Tim Newton, Malheur Soil & Water Conservation District

Kathy Pendergrass, USDA-NRCS

Dave Pranger, Morrow County

Catherine de Rivera, Portland State University  
Cheryl Shippentower, Confederated Tribes of the Umatilla Indian Reservation  
Alex Staunch, Mosaic Ecology  
Amria Streeeter, Office of Governor Kate Brown  
Brendan White, US Fish & Wildlife Service  
Wyatt Williams, Oregon Department of Forestry

*Council Members Excused: Helmuth Rogg, Rep. Sherrie Sprenger, Sen. Arnie Roblan, Erin McConnell, Meg Raabe, Karen Ripley*

**Committee Members, Coordinating Team, and Members of the Public in Attendance**

Tristen Berg, Oregon Department of Agriculture  
Annie Blietz, Oregon Department of Agriculture  
Tim Butler, Oregon Department of Agriculture  
Colleen Carroll, GeerCrest Farm & Historical Society  
Michelle Delepine, West Multnomah Soil & Water Conservation District  
Robert Downs, City of Portland, Parks  
Josh Emerson, Oregon Department of Environmental Quality  
Edward “Chuck” Fisk, F5 Wildlife Control  
Marie Hepner, Samara Group  
Ryan Hughes, Willamette Valley Forestry  
Brittany Hughes, Willamette Valley Forestry  
Denny Lassuy  
Jalene Littlejohn, Samara Group  
Roy Marler, US Customs & Border Protection (Alternate Council Member)  
Noelle Moen, Oregon Sea Grant  
Jenn Poirer, US Fish & Wildlife Service (Alternate Council Member)  
Bill Reynolds, Confederated Tribes of Warm Springs  
Elaine Rybak, OISC Committee Member

## Draft

# Oregon Invasive Species Council Grant Award Decision Meeting Minutes April 2, 2020 | Virtual Meeting

## Summary of Actions

- The following grant applications were approved by the Council for funding: 2020-03, 2020-20, 2020-10, 2020-12, 2020-22, 2020-29, 2020-32, 2020-33, 2020-16, 2020-31
  - In the event that additional funding becomes available, funds will go towards the next highest ranked project (2020-18), partially or fully, up to \$100,000.
- 

## Grant Evaluation & Review Process

Thank you to review panelists. Some are OISC members, but also include non-Council members. Per ODA guidelines (shared by OWEB), review panelists should not join in discussion, but can answer questions that come up. Voting council members that served on the review panel are not eligible to vote on the grant awards.

Council members expressed their appreciation for the review panel's work and expertise provided to the process. The review panel brings in a diversity of experience. There were 35 applications, including one that didn't meet all criteria. Each panelist was assigned applications and it took 6 hours to discuss grants. It was a thoughtful process. Projects were ranked based on criteria that included priority species, impact, probability of success, equitable distribution, and implementation of the state's strategic plan to create a final list of recommendations for awards for consideration by the full council.

## Awards Decision Process

Council members were asked to declare any conflicts of interest and abstain from voting on any applications where there is a conflict of interest. Council members discussed a preference to fund projects at full rather than partial funding. Council members were allowed time to ask questions about and discuss recommended proposals resulting in general agreement that the set of recommendations were reasonable and good use of funds.

**Cat de Rivera moves to vote on each project in rapid succession.**

**2nd: Rian Hooff**

## Voting on Awards

Eligible voting members in attendance (9): Rian Hooff, Peter Kenagy, Catherine de Rivera, Christine Moffitt, Glenn Dolphin, Helmuth Rogg, Rick Boatner, Jas. Adams, Dave Pranger

**2020-03: Siletz Tribal Youth Employment & Education - \$8,117**

**2020-20: Lower Deschutes CWMA Boot Brush Kickoff - \$7,281**

**2020-10: Grant County Invasives Education and Empowerment - \$10,940**

**2020-12: Las Plantas Invasoras - \$11,302**

**2020-22: John Day Basin Youth Weed Awareness -\$10,943**

**2020-29: Sandy River Delta Youth Outreach - \$4,730**

**2020-32: Eastern Oregon Invasive Species Awareness Trailer - \$13,957**

**2020-33: Invasive Species Reporting in Northeast Oregon - \$8,962**

**2020-16: Lincoln County False Brome Educational Campaign - \$4,497**

**2020-31: Educating Stewards of the Oregon Dunes - \$19,271**

### Voting Results Summary:

	2020-03	2020-20	2020-10	2020-12	2020-22	2020-29	2020-32	2020-33	2020-16	2020-31
Dave Pranger	Yes	Yes	Yes	Yes	Yes	Yes	Abstain	Yes	Yes	Yes
Rian Hooff	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jas. Adams	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Christine Moffitt	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Glenn Dolphin	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
Helmuth Rogg	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Peter Kenagy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rick Boatner	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Catherine de Rivera	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

### Discussion on Distribution of Any Leftover Funds

In the event of an awardee not able to execute a project and there are additional funds available, council members discussed how to approach distribution of funds without the need to call another meeting.

**Cat de Rivera moves to distribute any additional funding to the next highest ranked project (2020-18), partially or fully, up to \$100,000.**

**2nd: Dave Pranger**

**All approved**

### Next Steps

Tristen will work with Jalene on draft announcements to awardees. After talking to Helmuth before the call, we were told by ODA that we need to hold off on any grant award announcement at this time. We will include a statement about COVID-19, asking grantees if they need to make adjustments prior to agreement. The agreements are out for review. Hoping to have a finalized agreement back soon. Next steps also include a meeting in the next month or two on interim reports (November 2020) and final reports (June 2021). Hopefully we will have more information for the June meeting. I've already gotten permission from Helmuth and Tim Butler on signatory authority.

*Q: Why is signing not OISC Chair's role?*

*A (Helmuth): Money goes through us, so we are accountable for funding. It's in our budget, so we have to do the agreement through ODA.*

### Meeting Participants

#### **Council Members**



Troy Abercrombie, Western Invasives Network  
Jas. Adams, Member of the Public  
Noel Bacheller, Oregon Parks and Recreation Department  
Shawna Bautista, US Forest Service (Alternate Council Member)  
Rick Boatner, Oregon Department of Fish & Wildlife  
Sam Chan, Oregon Sea Grant  
Glenn Dolphin, Oregon State Marine Board  
Josh Emerson, Oregon Department of Environmental Quality (Alternate Council Member)  
Rian Hooff, Oregon Department of Environmental Quality  
Peter Kenagy, Kenagy Family Farm Inc  
Christine Moffitt, Friends of South Slough  
Kathy Pendergrass, USDA-NRCS  
Dave Pranger, Morrow County  
Meg Raabe, USDA - Animal & Plant Health Inspection Service PPQ  
Karen Ripley, US Forest Service  
Catherine de Rivera, Portland State University  
Sen. Arnie Roblan, Oregon Senate - District 5  
Helmuth Rogg, Oregon Department of Agriculture  
Amria Streeter, Office of Governor Kate Brown  
Wyatt Williams, Oregon Department of Forestry

*Council Members Excused: Nicole Brooks, Rep. David Brock Smith, Olivia Duren, Heidi McMaster, Erin McConnell, Tim Newton, Cheryl Shippentower, Alex Staunch, Brendan White*

**Committee Members, Coordinating Team, and Members of the Public in Attendance**

Tristen Berg, Oregon Department of Agriculture  
Marie Hepner, Samara Group  
Jalene Littlejohn, Samara Group

## 2019-2021 OISC Biennium Budget & Funding

*Purpose: budget allocations based on previous budgets, expenses, and conversations about funding priorities. Approved with updates (October 2019). Updated with numbers from Project Balances from ODA (through 2/21/2020)*

Confirmed Income 2019-2021	CARRYOVER	NEW	TOTAL	NOTES
Grant Funds	\$0.00	\$0.00	\$0.00	
Lottery Funds	-\$11,431.33	\$105,907.00	\$94,475.67	ODA Approved Budget (reflects proposed \$50k budget cut in LF)
General Funds	\$0.00	\$300,000.00	\$20,000.00	HB 5050 (reflects proposed \$300k budget cut in GF)
Federal Funds	\$11,900.00	\$9,000.00	\$20,900.00	USFS Funds \$9,000 in May 2019 + carryover from previous grants. Added Sept 2019: USFWS funds \$9000
Interest Income			\$62.64	Updated interest income line to match balance reports sent from ODA as of 5/8/20)
Incidental Income			\$56.73	Added incidental income line to match balance reports sent from ODA as of 5/8/20)
<b>Total Income</b>	\$468.67	\$414,907.00	<b>\$135,375.67</b>	<i>Including budget cuts</i>

### Expected Funding

BLM	N/A	\$10,000.00	\$10,000.00	
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Projected OISC Expenses 2019-2021 (Categories line up 'OISC Project Balances' Report from ODA)	Estimated 2019-2021 Budget	Expended as of 5/8/20	Remaining Budget 2019-2021 Biennium	NOTES
<b>Travel</b>	<b>\$8,000.00</b>	<b>\$3,216.43</b>	<b>\$4,783.57</b>	as of 5/8/20 balances report. 2017-2019 biennia was \$4,416.52k. Increased estimate based on additional members, more travel.
<b>Office Supplies:</b>		<b>\$3,395.20</b>	<b>\$8,854.80</b>	as of 5/8/20 balances report.
<i>Hotlines</i>	\$850.00			<i>2017-2019 biennia was ~\$830 for Squeal on Pigs (AnswerNet) + 1-866-INVADER</i>
<i>*Council Meeting Costs</i>	\$5,000.00	\$2,926.89	\$2,073.11	<i>As of 5/8/20 balances report. 2017-2019 biennia was ~\$3752. Increased to accommodate increase in attendance at Council meetings.</i>
<i>*Awards + Events</i>	\$6,000.00			<i>Last summit projected budget ~\$5k, awards cost to produce.</i>
<i>Website Domain &amp; Host</i>	\$400.00			<i>oregoninvasivespeciescouncil.org</i>
<b>Statewide Government Service Charges</b>	<b>\$16,297.00</b>	<b>\$7,699.17</b>	<b>\$8,597.83</b>	As of 5/8/20. Budget Estimated by Roberta, ODA - Sept 2019

<b><u>Merchant Fees: Treasury Fees</u></b>	<b>\$250.00</b>	<b>\$110.00</b>	<b>\$140.00</b>	As of 5/8/20. 2017-2019 biennia was ~\$230
<b><u>Administrative Fees: ODA</u></b>	<b>\$1,500.00</b>		<b>\$1,500.00</b>	15% for 'other funds' (OF) charges (part of the Statewide Gov charges)
<b><u>Attorney General</u></b>		<b>\$171.20</b>		as of 5/8/20. New line items on the OISC Balances report from ODA, not previously projected in budget
<b><u>Professional Services:</u></b>		<b>\$65,897.46</b>	<b>\$94,102.54</b>	as of 5/8/20.
*Contracted Coordinator	\$150,000.00			
*Special Projects	--			Other contracted services, funding partners, paying students, special events.
Hotline / INR	\$10,000.00	\$0.00	\$0.00	Discussed contribution to online hotline in previous funding discussions; approved at October 2019 meeting
<b><u>Advertising:</u></b>			<b>\$0.00</b>	
*Promotion and Outreach	--			Production of print materials, promotional materials, ads, booth/tabling fees, event fees. No budget allocated as of October 2019.
Public Meeting Notices	--			In ODA reports, but reported at \$0 on June 2019 project balances report
<b><u>Rent - Other Equipment</u></b>		<b>\$0.00</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget
<b><u>Payroll</u></b>		<b>\$3,124.81</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget. Tristen Berg's time - Education/Outreach grants
<b><u>Contributions &amp; Sponsorships</u></b>		<b>\$0.00</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget
<b><u>Contribution to emergency control account</u></b>	<b>\$152,078.67</b>		<b>\$152,078.67</b>	Removed ~23,000 to cover operational expenses per October 2019 OISC meeting
<b><u>Outreach and Education Grant Program</u></b>	<b>\$100,000.00</b>		<b>\$100,000.00</b>	
<b><u>Reserve</u></b>	<b>\$25,000.00</b>		<b>\$25,000.00</b>	Reserve set aside to be reviewed June 2020 for allocations to OISC operations budget or emergency control account.
<b>Totals</b>	<b>\$475,375.67</b>			

\*Line items rolled up into totals of bold header, broken down where information available.

## 2019-2021 OISC Biennium Budget & Funding

*Purpose: budget allocations based on previous budgets, expenses, and conversations about funding priorities. Updated with numbers from Project Balances from ODA (through 5/8/2020). Edited for Budget & Funding Committee Meeting 5/14/20 discussion. **UPDATED BUDGET needs to be approved.***

Confirmed Income 2019-2021	CARRYOVER	NEW	TOTAL	NOTES
Grant Funds	\$0.00	\$0.00	\$0.00	
Lottery Funds	-\$11,431.33	\$105,907.00	\$94,475.67	ODA budget after budget cuts
General Funds	\$0.00	\$20,000.00	\$20,000.00	HB 5050 - ODA budget after budget cuts
Federal Funds	\$11,900.00	\$9,000.00	\$20,900.00	USFS Funds \$9,000 in May 2019 + carryover from previous grants. Added Sept 2019: USFWS funds \$9000
Interest Income			\$62.64	Updated interest income line to match balance reports sent from ODA as of 5/8/20)
Incidental Income			\$56.73	Added incidental income line to match balance reports sent from ODA as of 5/8/20)
<b>Total Income</b>	\$468.67	\$134,907.00	<b>\$135,375.67</b>	After budget cuts; unclear as to why number doesn't line up with ODA 5/8/20 report

### Expected Funding

BLM	N/A	\$10,000.00	\$10,000.00
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Projected OISC Expenses 2019-2021 (Categories line up 'OISC Project Balances' Report from ODA)	Estimated 2019-2021 Budget	Expended as of 5/8/20	Remaining Budget 2019-2021 Biennium	NOTES
<b>Travel</b>	<b>\$8,000.00</b>	<b>\$3,216.43</b>	<b>\$4,783.57</b>	as of 5/8/20 balances report. 2017-2019 biennia was \$4,416.52k. Increased estimate based on additional members, more travel.
<b>Office Supplies:</b>		<b>\$3,395.20</b>	<b>\$8,854.80</b>	as of 5/8/20 balances report.
<i>Hotlines</i>	<i>\$850.00</i>			2017-2019 biennia was ~\$830 for Squeal on Pigs (AnswerNet) + 1-866-INVADER
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<i>*Awards + Events</i>	<i>\$6,000.00</i>			Last summit projected budget ~\$5k, awards cost to produce.
<i>Website Domain &amp; Host</i>	<i>\$400.00</i>			oregoninvasivespeciescouncil.org
<b>Statewide Government Service Charges</b>	<b>\$16,297.00</b>	<b>\$7,699.17</b>	<b>\$8,597.83</b>	As of 5/8/20. Budget Estimated by Roberta, ODA - Sept 2019

<b>Merchant Fees: Treasury Fees</b>	<b>\$250.00</b>	<b>\$110.00</b>	<b>\$140.00</b>	As of 5/8/20. 2017-2019 biennia was ~\$230
<b>Administrative Fees: ODA</b>	<b>\$1,500.00</b>		<b>\$1,500.00</b>	15% for 'other funds' (OF) charges (part of the Statewide Gov charges)
<b>Attorney General</b>		<b>\$171.20</b>		as of 5/8/20. New line items on the OISC Balances report from ODA, not previously projected in budget
<b>Professional Services:</b>		<b>\$65,897.46</b>	<b>\$94,102.54</b>	as of 5/8/20.
*Contracted Coordinator	<i>\$150,000.00</i>			
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<b>Advertising:</b>			<b>\$0.00</b>	
*Promotion and Outreach	--			Production of print materials, promotional materials, ads, booth/tabling fees, event fees. No budget allocated as of October 2019.
Public Meeting Notices	--			In ODA reports, but reported at \$0 on June 2019 project balances report
<b>Rent - Other Equipment</b>		<b>\$0.00</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget
<b>Payroll</b>		<b>\$3,124.81</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget. Tristen Berg's time - Education/Outreach grants
<b>Contributions &amp; Sponsorships</b>		<b>\$0.00</b>		As of 5/8/20 balances report. New line items on the OISC Balances report from ODA, not previously projected in budget
<b>Contribution to emergency control account</b>	<b>\$152,078.67</b>		<b>\$152,078.67</b>	Removed ~23,000 to cover operational expenses per October 2019 OISC meeting
<b>Outreach and Education Grant Program</b>	<b>\$100,000.00</b>		<b>\$100,000.00</b>	
<b>Reserve</b>	<b>\$25,000.00</b>		<b>\$25,000.00</b>	Reserve set aside to be reviewed June 2020 for allocations to OISC operations budget or emergency control account.
<b>Totals</b>	<b>\$475,375.67</b>			<b>TO BE UPDATED PER COMMITTEE DISCUSSION</b>

\*Line items rolled up into totals of bold header, broken down where information available.

	Emergency Fund	Emergency Fund through 05/08/2020	Change	OISC Operations	OISC Operations through 05/08/2020	Change
AY19 Carryover Balance	80,938.91			468.67		
Revenue:						
Interest Income	1,181.00	1,590.64	409.64	46.69	62.64	15.95
Donations	0.00	0.00	0.00	0.00	0.00	0.00
Federal Grant <u>1/</u>	0.00	0.00	0.00	0.00	0.00	0.00
U.S.F.S	0.00	0.00	0.00	0.00	0.00	0.00
BLM	0.00	0.00	0.00	0.00	0.00	0.00
USDA- Aphis	0.00	0.00	0.00	0.00	0.00	0.00
USFWS	0.00	0.00	0.00	9,000.00	9,000.00	0.00
Incidental Income	0.00	0.00	0.00	14.78	56.73	41.95
Charges for Services	0.00	0.00	0.00	0.00	0.00	0.00
AY21 GF Appropriation <u>3/</u>	0.00	0.00	0.00	300,000.00	20,000.00	(280,000.00)
Lottery Revenue_	0.00	0.00	0.00	0.00	0.00	0.00
AY21 Lottery Revenue <u>3/</u>	0.00	0.00	0.00	155,907.00	105,907.00	(50,000.00)
<b>Total Revenue</b>	<b>1,181.00</b>	<b>1,590.64</b>	<b>409.64</b>	<b>464,968.47</b>	<b>135,026.37</b>	<b>(329,942.10)</b>
Expenditures:						
Travel	0.00	0.00	0.00	3,216.43	3,216.43	0.00
Office Supplies	0.00	0.00	0.00	2,550.20	3,395.20	(845.00)
Meeting Costs - \$2,926.89 of the \$3,395.20						
Statewide Government Service Charges	0.00	0.00	0.00	7,356.74	7,699.17	(342.43)
Professional Services	0.00	0.00	0.00	40,159.45	65,897.46	(25,738.01)
Attorney General	0.00	0.00	0.00	0.00	171.20	(171.20)
Advertising - Marketing/Campaigns	0.00	0.00	0.00	0.00	0.00	0.00
Advertising - Public Meeting Notices, etc.	0.00	0.00	0.00	0.00	0.00	0.00
Merchant Fees	80.00	110.00	(30.00)	80.00	110.00	(30.00)
Rent - Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Payroll <u>2/</u>	0.00	0.00	0.00	1,631.98	3,124.81	(1,492.83)
Contributions & Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Fee	12.00	18.00	(6.00)	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>92.00</b>	<b>128.00</b>	<b>(36.00)</b>	<b>54,994.80</b>	<b>83,614.27</b>	<b>(28,619.47)</b>
<b>Remaining Balance</b>	<b>82,027.91</b>		<b>82,401.55</b>	<b>410,442.34</b>		<b>51,880.77</b>
Committed Expenditures:					0.00	0.00
					0.00	
<b>Available Balance</b>	<b>82,027.91</b>	<b>0.00</b>	<b>82,401.55</b>	<b>410,442.34</b>		<b>51,880.77</b>

1/Not all federal revenue has been received but has been approved.  
2/Tristen Berg's time - Education/Outreach grants.  
3/Reflects proposed budget cuts

OISC MEETING JUNE 2, 2020  
**STRATEGIC PLAN UPDATE STATUS REPORT**

• **OBJECTIVES:**

- **CLARIFY** basic **concepts & terms** of Council's strategic plan
- **EXPLAIN** how strategic planning actually **functions** to get **best** outcomes
- **UNDERScore** the value added when IS actions **reported**
- **REVIEW** new "Action Reporting Template"

• **Strategic Plan Update Work Group**

Rian vander Hooff, DEQ

Glenn Dolphin, OSMB

Jalene Littlejohn, OISC

Kathy Pendergrast, NRS

Jas. Adams, Public member & Work Group Chair



1

**STATUTORY CONTEXT** (ORS 570.750-.815)

- Oregon Invasive Species Council is a "**leader**" in "**conducting**" "**coordinated & comprehensive**" IS efforts
- Council has "**strong network**" of NGOs and gov't entities:
  - All are **partners**, since Council not authorized to direct others' personnel or resources;
  - Most can do on-the-ground control work, but not Council, a "creature of statute." See ORS 570.755 (enumerating powers).
- OISC is **sole** state agency **mandated** by law to develop a "**STATEWIDE PLAN**" for all invasive species
  - With rapid response & eradication declared as the most cost-effective strategies. See ORS 570.750(5).
- 2015: Council initiates Statewide Strategic Planning.



2



## STATEWIDE STRATEGIC PLAN FOR IS

▪ In January, 2017, the Council finalized its **STATEWIDE STRATEGIC PLAN (SSP)** for invasive species, setting forth **OBJECTIVES** and **STRATEGIES** over a 10-year planning horizon.



- The **STATEWIDE ACTION PLAN (SAP)** (REV 3 JULY 2017) lists what SSP had generally described as "recommended actions" over a 2-year planning horizon.
- In February 2020, Council created Work Group to update SAP. Given pandemic pause effect, this is both a status report & "whole concept" of our Statewide Strategic Plan.

3 3

3

## BASIC ELEMENTS OF STRATEGY

- **MILITARY ORIGIN**
  - **ELEMENTS: OBJECTIVES, STRATEGIES, TACTICS, ACTIONS**
  - **TACTICS = Situational techniques informed by prep work, local conditions, opposition research, scouting, etc.**



- **MILITARY ILLUSTRATION:** With objective of repelling English army in Stirling Bridge battle action (1297), Scottish tribes followed strategy of surprise and *scouted* terrain ideal for hiding long spears that were angled upward just as charging English cavalry reached the Scots. That devastating tactic led to decisive Scottish victory.

4

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# Strategic Planning in the INVASIVE SPECIES CONTEXT

## ILLUSTRATION

- In September 2006, ODFW chose an eradication **strategy** guided by **tactical risk assessments, inventories, and other work** to avoid adversely affecting habitat and native species, before taking **action** to treat Diamond Lake with rotenone, a pesticide derived from plant roots, to rid the lake of estimated 90 million tui chub, with **objective** of restoring lake's water quality & recreational trout fishery.



5

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## UPDATE CLARIFIES EXISTING SAP

- Current SAP is a list of suggested **types** of **preparatory work**, including inventories, surveys, risk assessments, evaluations, etc., to gain information then used to design key aspects of on-the-ground control actions.
  - Such preparatory measures tactically shape **subsequent** implementation activities.
- "PRE-IMPLEMENTATION MEASURES" more fully conveys the concept than "recommended actions."
  - This terminology tweak = first change to existing SAP.
- "A CONCEPT IS ONLY AS PRECISE AS THE WORDS USED TO DESCRIBE IT."



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## NEW ACTIONS COMPONENT

- TWO (2) TYPES OF ACTIVITIES INCLUDED IN NEW "ACTIONS" COMPONENT
  - Completed Pre-Implementation Measures by any entity, including Council
  - On-the-ground control activities done by any entity, except Council.
- Documenting reported actions in a master database will:
  - Facilitate gauging collective **effect** of network actions
  - Help identify **gaps and overlap** in collective efforts
  - Publicize the **myriad contributions** by local organizations, levels of government, and other partners
- Usefulness of ACTIONS component as progress database depends on everyone reporting their own actions.



7

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## \*NEW\* ACTION REPORTING TEMPLATE

- SIMPLER EXCEL FORMAT -- (By Jalene Littlejohn)
- DATA FIELDS WILL ALLOW FLEXIBLE COMPARISONS
  - E.G., COMPARING SURVEYS OVER TIME
  - OR FREQUENCY OF USE OF A PRE-IMPLEMENTATION MEASURE

*Thank you for reporting on your activities that support Oregon's Statewide Strategic Plan for Invasive Species! outlined in Oregon's SSP that occur between 2017-2019. Feel free to link to outside resources for more detail. See description of fields below.*

<b>Action (Description of Activities)</b>	strategic plan. You can be as detailed as you'd like, however a summary or highlight of your work should
<b>Range</b>	provide a start-end date range mo/yr or yr.
<b>Geographic Area</b>	county, a specific river, a specific watershed, or 'statewide')
<b>Invasive Species Targets</b>	weeds)
<b>Pathway Involved</b>	Where applicable, indicate the pathway of interest (e.g. plant trade, pet trade, recreation vehicles, etc)
<b>Partners Involved</b>	private landowners, commercial fishermen)
<b>Relevant SSP Objective(s)</b>	detection/rapid response, control & management, education & outreach, and/or coordination & leadership
<b>Relevant SSP Strategy(ies)</b>	strategies by number.
<b>Measures (see tab 3 for ref)</b>	implementation measures by objective and letter.

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# SSP AS ADAPTIVE MANAGEMENT

- An internal feedback loop is also enabled by including **ACTIONS** component
- Ability to review collected actions in one place gives Council basis to adjust implementation measures & strategies as data may indicate
- **"OBSERVE, ORIENT, DECIDE AND ACT"** (OODA) is one feedback loop model developed by American fighter pilot John Boyd during Korean War
- Strategic planning becomes a powerful tool when it functions not as a one-time predictive report but becomes an ongoing adaptive management tool



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# SUMMARY OF UPDATED SSP

- **PART A: OBJECTIVES and STRATEGIES**
- **PART B: PRE-IMPLEMENTATION MEASURES & ACTIONS**
- **WORKING DEFINITIONS OF TERMS**
  - **OBJECTIVES** = 5 goals for statewide invasive species: Prevention, EDRR, Control & Mgt., Educ. & Outreach, Coord. & Leadership
  - **STRATEGIES**: Recommended approaches to obtain objectives
  - **PRE-IMPLEMENTATION MEASURES**: Tactical assessments of a wide variety to guide carrying out actions to control IS
  - **ACTIONS**: Reported activities implementing strategies & objectives, including pre-implementation measures and specific projects to eradicate or control invasive species.



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## ADDITIONAL ASPECTS

- **"ACTIONS" TO SERVE AS LEGISLATIVE REPORT?**

The Work Group is recommending configuration of the ongoing update of **ACTIONS** so it can serve as OISC's biennial report of its own activities. See ORS 570.815.

- This suggestion came from Rian vander Hooff

- **REVIEW OF IS-RELATED STATUTES**

- ORS 570.755 (2) says statewide plan "should" include a statutory review.
- An analysis of gaps and overlap in existing statutes would be worthwhile
- Perhaps better directed to Legislature as discretionary addition to Council's biennial report.



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## ONWARD & UPWARD!

- **STATEWIDE STRATEGIC PLAN** will help entire network focus actions where most needed and most effective.
- **GAUGING PROGRESS:** It will provide database of collective IS actions throughout Oregon to enable assessment of statewide progress.

- **APPLAUDING NETWORK ACTIONS**

Initial update will include actions reported by entities represented on Council.

- Next step: Include actions by ENTIRE network

- **ACTIONS** component of Plan will be a **working document** updated on ongoing basis and periodically approved by Council.

- **COLLABORATIVE STENGTH:** Potentially a very powerful mechanism to avert economic losses to agriculture, forestry, infrastructure and native biodiversity.



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*Thank you for reporting on your activities that support Oregon's Statewide Strategic Plan for Invasive Species!  
 You can use this spreadsheet as it makes sense for you to report your summary activities or project highlights that implement strategies outlined in Oregon's SSP that occur between 2017-2019. Feel free to link to outside resources for more detail.  
 See description of fields below.*

<b>Action (Description of Activities)</b>	Use this field to provide a summary "action" or "activity" you have implemented to support the state's strategic plan. You can be as detailed as you'd like, however a summary or highlight of your work should suffice.
<b>Date of Completion or Date Range</b>	Indicate the date of completion of your work if applicable. For on-going projects or work not yet completed, provide a start-end date range mo/yr or yr.
<b>Geographic Area</b>	Indicate the geographic scope in which your work takes place or has significant impact (e.g. a specific county, a specific river, a specific watershed, or 'statewide')
<b>Invasive Species Targets</b>	Indicate specific invasive species of interest or broad taxa (e.g. aquatic invasive species or terrestrial weeds)
<b>Pathway Involved</b>	Where applicable, indicate the pathway of interest (e.g. plant trade, pet trade, recreation vehicles, etc)
<b>Partners Involved</b>	Where applicable, indicate the partners you worked with specifically or generally (e.g. federal agencies, private landowners, commercial fishermen)
<b>Relevant SSP Objective(s)</b>	<b>At minimum,</b> Indicate which strategic objective(s) the action/activity applies to : prevention, early detection/rapid response, control & management, education & outreach, and/or coordination & leadership
<b>Relevant SSP Strategy(ies)</b>	If possible, indicate which SSP strategy your work supports or helps to realize. Reference tab includes strategies by number.
<b>Relevant SSP Implementation Measures (see tab 3 for ref)</b>	If applicable, indicate a specific implementation measure that you are meeting. Reference tab includes implementation measures by objective and letter.



<u>Objective</u>	<u>Strategies</u>	<u>Strategic Implementation Measures</u>
<b>I. PREVENTION</b>		
	<p>I.1. Endorse pathway management to prevent introduction and establishment of new species into Oregon and to contain further spread of invasive species established within geographically-limited areas of Oregon.</p> <p>I.2. Enhance enforcement by Oregon agencies of existing legal authorities that prevent introduction and spread of invasive species; evaluate changes needed to incorporate pathway approach into existing legal authorities</p> <p>I.3. Promote research on advantages of pathway approach; recommend prevention actions that utilize a pathway approach</p>	<p>I.a. Identify pathways and assess the cost/benefit ratio of preventing either entry into or spread of invasive species within Oregon.</p> <p>I.b. Facilitate comprehensive evaluation of current laws, regulations &amp; policies in place in Oregon to determine gaps and overlap for prevention of invasive species.</p> <p>I.c. For each pathway into and within Oregon, evaluate the risk posed by the most likely invaders.</p> <p>I.d. Expand inspection programs to prevent introductions at all border entry points.</p> <p>I.e. Evaluate what changes to laws, regulations, and policies are needed for cross-jurisdictional prevention and enforcement.</p> <p>I.f. Evaluate the effectiveness of current enforcement penalties for state laws that prohibit the transport into or release of invasive species within the state and provide recommendations to the 2019 legislature for targeted increases.</p> <p>I.g. Inventory standard methodologies for assessing species risk and identify those that need to incorporate a holistic pathway analysis.</p> <p>I.h. Encourage research on prevention that focuses on pathways, including surveys and field studies, and assess their utility in informing management decisions.</p> <p>I.i. Provide existing research on the pathway approach to state managers to inform management decisions.</p>



I.4. Identify, compile, and share best management practices (BMPs) for pathways by which invasive species enter Oregon and move about within the state.

I.5. Engage in cooperative partnerships at the local, national, and regional levels to aid in effective prevention

- I.j. Inventory decontamination protocols.
- I.k. Identify best management practices (BMPs) that are effective.
- I.l. Identify BMPs that need to be developed.
- I.m. Develop and research best management practices for use by general public such as boot brushes and wash stations.
- I.n. Inventory and assess and/or develop public education tools for self-inspection and decontamination.
- I.o. Develop and adapt cooperative partnership models with industries and stakeholder associations operating in transportation pathways.
- I.p. Coordinate shared regional messaging.
- I.q. Review regional and federal programs to identify gaps and opportunities for cross-border collaboration.

## II. EARLY DETECTION & RAPID RESPONSE (EDRR)

II.1. Develop diverse early detection and rapid response networks emphasizing pathways, cross-jurisdictional partnerships and sharing information.

II. 2. Promote research that evaluates risk of emerging invasives and identifies current best practices for early detection and rapid response.

- II.a. Convene regional stakeholders annually to address pathway threats.
- II.b. Develop a network model to assess network needs, increase efficiencies and effectiveness in communication and response.
- II.c. Seek funding to support research of new detection and eradication methods
- II.d. Assess and inventory available research, key players, and identify research needs.
- II.e. Identify priority research needs.

II.3. Facilitate comprehensive development of rapid response plans and capacity of collaborative response teams.

II.4. Support targeted survey and monitoring efforts that uses a pathway analysis.

II.5. Support local prioritization of species of concern related to environments at risk and the pathway management approach.

II.f. Expand Incident Command System for invasive species response including IS-ICS Teams.

II.g. Conduct tabletop drills and exercises at network meetings to test and adapt the response network.

II.h. Refine rapid assessment, monitoring, and evaluation programs using a pathway approach.

II.i. Identify opportunities to streamline permitting process for rapid response to increase efficiencies and reduce response time.

II.j. Seek funding for local districts to enhance EDRR capacity and create consistency across the state.

II.k. Maintain consistent funding and support for invasive species hotline

II.l. Promote reporting and mapping of invasive species observations via use of existing resources in one central location.

II.m. Seek funding to increase state invasive species control account from \$350,000 to \$5 million.

II.n. Refine methods and pilot collaborative survey partnerships including collecting baseline data.

II.o. Compile and assess species-specific information along different pathways to inform prioritization.

II.p. Create common definitions for categories of risk at local and state levels.

### III. CONTROL & MANAGEMENT

III.1. Control spread of invasive species once established in Oregon focusing on pathways into and out of affected areas

III.a. Assess quarantine areas within Oregon as part of strategic control planning to delineate roles and responsibilities.

III.b. Assess and share best practices for landowner cooperation with quarantines.

III.2. Identify and secure sufficient funding for effective invasive species control

III.c. Assess reporting procedures and implementation documentation at local and regional levels to identify omissions and collaborate across jurisdictional lines.

III.d. Increase current levels of funding for invasive species control, including funding invasive species control districts.

III.e. Collaboratively develop a strategy for new sources of funding for invasive species control.

III.f. Investigate and compile information about the economic implications of invasive species impacts to demonstrate the importance of control.

III.3. Evaluate existing control methods, prioritize efforts, and identify new techniques for greater control and efficacy of management

III.g. Compile and assess research and best management practices as recommendations for on-the-ground invasive species managers, including control, management, and disposal.

III.h. Assess where innovative management techniques might be needed, especially under extreme natural conditions (e.g., severe weather events, climate change).

III.i. Convene stakeholders to share information about successes, methods, challenges, and opportunities for improvement to work towards shared performance measures.

III.4. Ensure ecosystem recovery processes are an essential component of control and management treatments to restore resilience in the system and reduce need for on-going management.

III.j. Compile and assess best management practices for restoration and ecosystem recovery with opportunities highlighted.

III.k. Coordinate between restoration / conservation entities and invasive species management entities to share information and develop priorities to ensure ecosystem recovery is part of invasive species control programs.

#### IV. EDUCATION & OUTREACH

IV.1. Expand awareness of invasive species through improved communication tools that effectively reach the Oregon public and messaging that resonates with Oregonians.

IV.2. Collaboratively develop educational materials with network partners to pool expertise and resources.

IV.3. Promote focused, inclusive outreach and engagement to build public support and involvement among historically under-represented audiences.

IV.a Engage with the general public through varied events and publicity including National Invasive Species Week, presence at highly attended events such as the Oregon State Fair, press & media relations, and platforms like Ted Talk or video.

IV.b Invest in marketing campaigns to increase broad-based public awareness of the threats and impacts of invasive species and instill personal responsibility and protection of Oregon's assets.

IV.c Facilitate legislative days' events to increase engagement with policymakers.

IV.d Increase educational signage across the state.

IV.e Coordinate between outreach and education partners to leverage funding and capacity.

IV.f Compile, assess, and refine culturally and geographically-relevant educational materials using a variety of media, including professional materials, shared messaging, and best available materials.

IV.g Develop protocols for evaluating effectiveness of education outreach materials.

IV.h Compile and share data on social, environmental, and economic impacts of invasive species.

IV.i Engage a diverse network of Oregonians through on-the-ground community efforts.

IV.j Engage with communities directly through clubs, schools, and other organizations that serve underrepresented Oregonians.

IV.k Coordinate between partner education organizations and outreach organizations to leverage reach and capacity.

IV.l Develop a cooperative partnership with tribal governments to create and disseminate educational invasive species messages.

IV.m Develop a model for diversity & inclusion policies and best practices that can be implemented by agencies, NGOs, and other entities with invasive species programs.

## V. COORDINATION & LEADERSHIP

V.1. Establish and maintain an online information clearinghouse for invasive species.

V.a Develop the Oregon Invasive Species Council website as a user-friendly, searchable public resource to access available information about invasive species and to allow information exchange.

V.b Inventory available invasive species information and assess for duplication and omissions. Make recommendations for updating website to address duplication and omissions.

V.c Develop a collaborative online hub for management efforts including planning, response plans, best management practices, data exchange, and strategic action plans.

V.2. Facilitate communication networks for sharing information and responding to invasive species threats.

V.d Support exchange of survey data and strengthen statewide mapping initiatives.

V.e Facilitate an annual meeting to complete tracking of implementation of the statewide strategic plan for all objectives.

V.f Facilitate regional & pathway working groups, interactive network meetings, and other forms of collaboration between Council meetings to share information and enhance the invasive species network in Oregon.

V.g Facilitate a summit of Invasive Species Councils in the Western US every two years.

V.h Assess potential roles of a diverse advisory body and determine how to increase participation in invasive species issues across political and governmental lines.

V.3. Ensure adequate funding is available to effectively prevent, control and manage the introduction and spread of invasive species

V.i Seek funding for a \$5 million dollar invasive species emergency fund; include statutory protection from being "swept".

V.j Create grant program specifically for implementation of statewide strategic plan actions.

V.k Seek funding for the OISC Coordinator position sufficient to maximize and sustain statewide invasive species coordination and implementation of the Statewide Strategic Plan objectives.

V.4. Engage in collaborative planning to prioritize efforts.

V.l Diversify Oregon Invasive Species Council's advisory body for multi-stakeholder engagement and planning.

V.5. Evaluate effectiveness of current invasive species programs and make recommendations for improvement

V.6. Coordinate invasive species issues among state agencies with guidance from the Governor's Natural Resources Office

V.m Make recommendations for legislation to address significant gaps in legal authorities.

V.n Evaluate effectiveness of existing legal authorities (statutes & regulations).

V.o Formulate performance measures and determine associated financial costs for implementation of existing invasive species programs.

V.p Identify agency leads for various pathways and mechanisms for collaboration and reporting.

V.q Utilize information from network and working groups to develop plans and priorities.

V.r Coordinate with decision-makers including regularly scheduled briefings with key legislators.

V.s Increase agency directors' participation in Oregon Invasive Species Council functions.

V.t Coordinate closely and routinely with Governor's Natural Resource Office; secure regular attendance for OISC as a state agency with statewide perspective on invasive species at bi-weekly NR Cabinet meetings.

V.u Make recommendations for legislation to address gaps in legal authorities.

V.v Amend statutes governing OISC membership to add additional Oregon natural resource agencies as Council members, including those that manage significant invasive species pathways.



## Why Should I Care About Invasive Species?

### INVASIVE SPECIES THREATEN OREGON'S NATURAL RESOURCES & KEY INDUSTRIES

Invasive species affect everyone by threatening agriculture, forestry, hydropower facilities, water delivery systems, outdoor recreation, and tourism.

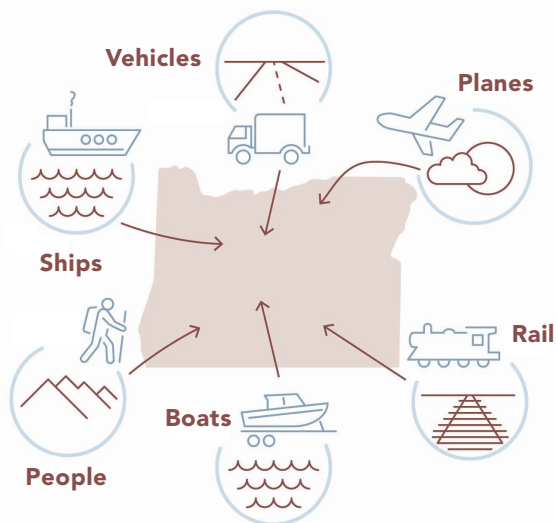
### INVASIVE SPECIES COST OREGON MONEY

The costs and damages associated with invasive species, including control measures, can be devastating.

### INVASIVE SPECIES CAN IMPACT HUMAN AND ENVIRONMENTAL HEALTH

A recent global biodiversity assessment ranked invasive species as in the top five of drivers of species' extinction worldwide.<sup>1</sup> Once introduced and established, many invasive species cannot be eradicated and the invasion becomes irreversible. Continued efforts to control these species can lead to increased pesticide use and human health concerns.

### INVASIVE PESTS ARE MOVED UNINTENTIONALLY IN MANY DIFFERENT WAYS



## How Can I Take Action Against Invasive Species?

### PREVENT ENTRY

Learn about ways you can prevent the entry and spread of invasive species by visiting [www.oregoninvasivespeciescouncil.org/outreach](http://www.oregoninvasivespeciescouncil.org/outreach). Ongoing invasive species campaigns include:

- **Clean, Drain, Dry:** Thoroughly Clean Your Boat
- **Don't Let It Loose:** Don't release your pets in the wild
- **Don't Move Firewood:** Buy firewood where you burn it
- **Don't Pack A Pest:** Be a responsible international traveler
- **Play, Clean, Go:** Clean your outdoor gear

### REPORT AN INVADER

Do you think you've seen an invasive species? Report it by calling 1-866-INVADER or by visiting <https://oregoninvasiveshotline.org>

### VOLUNTEER

Find and register for upcoming volunteer opportunities to remove invaders at [www.solveoregon.org](http://www.solveoregon.org)

### PARTICIPATE IN COUNCIL ACTIVITIES

Get involved with the Oregon Invasive Species Council by joining the Council as an at-large member, becoming a member of the Invasive Species Network, submitting award nominations, attending an OISC event, or sharing resources on the OISC website.

Visit our website at

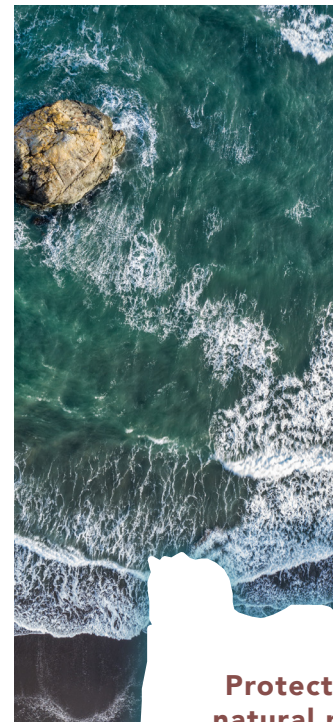
[www.oregoninvasivespeciescouncil.org](http://www.oregoninvasivespeciescouncil.org)

or contact us at

[coordinator@oregoninvasivespeciescouncil.org](mailto:coordinator@oregoninvasivespeciescouncil.org)



OREGON INVASIVE SPECIES COUNCIL



Protecting Oregon's natural resources and economy by planning and leading a coordinated and comprehensive campaign to prevent the introduction of invasive species.

<sup>1</sup> — [https://doi.org/10.1016/S2542-5196\(19\)30194-9](https://doi.org/10.1016/S2542-5196(19)30194-9)

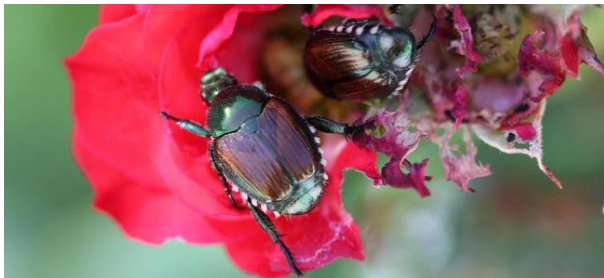


## What Are Invasive Species?

Invasive species are animals, plants, and microorganisms that are not native to Oregon. Once here, they can outcompete and replace our native species. Entire native ecosystems can be transformed and destroyed.



Invasive plant species, such as gorse and cheatgrass, can lead to increased frequency and intensity of wildfires, completely altering natural ecological cycles.



The Japanese beetle consumes over 300 plant species. If established in Oregon, the estimated economic impact could be over \$34 million, affecting ornamental and agricultural plants, commercial crops, and turf grass industries. *Photo by: Whitney Cranshaw*

**IN ORDER TO PROTECT OREGON'S  
NATURAL RESOURCES AND ECONOMIES,  
INVASIVE SPECIES MANAGEMENT  
AND POLICY MUST BE A PRIORITY  
FOR OREGON.**

## What is the Oregon Invasive Species Council?

Created in 2001, the Oregon Invasive Species Council (OISC) serves as the hub of a communication and planning network designed to prevent, detect, control, and eliminate invasive species.

### Some responsibilities of the OISC include:

- Maintaining an invasive species reporting hotline.
- Educating the public about invasive species.
- Developing a statewide plan for addressing invasive species issues.
- Providing a grant or loan program for eradication of invasive species.

(ORS 570.755)

The OISC is comprised of 18 ex-officio and 10 appointed members representing agencies, tribes, universities, industries, organizations, and the public with an interest and expertise in invasive species management.



A panel discussion among the Governor's Natural Resources Office staff, agency leaders, and OISC representatives at the 2016 Oregon Invasive Species Summit. *Photo by: Jessica Riehl*

## OISC Statewide Strategic Plan & Action Plan

The Statewide Strategic Plan and Action Plan outline strategies to protect Oregon's resources and economies. To achieve our goals, collaborative and cross-agency participation is required.

### The plans are organized around 5 key objectives:

1. Prevention
2. Early Detection & Rapid Response
3. Control & Management
4. Education & Outreach
5. Coordination & Leadership

The first, most effective and least expensive way to address invasive species in Oregon is to prevent entry. We can all play a role in preventing entry of invasive species. Once in Oregon, early detection and rapid eradication of invasive species is important. If allowed to establish, eradication costs increase rapidly and full eradication becomes less likely.

## Everyone has a role in protecting Oregon from Invasive Species



Photo by: Adam Simmons



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## Why Should I Care About Invasive Species?

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Invasive species affect everything from farming, agriculture, forestry, hydropower facilities, water delivery systems, outdoor recreation, and tourism.

### INVASIVE SPECIES COST OREGON MONEY

The costs and damages associated with invasive species, including control measures, can be skyrocketing.

### INVASIVE SPECIES CAN IMPACT HUMAN AND ENVIRONMENTAL HEALTH

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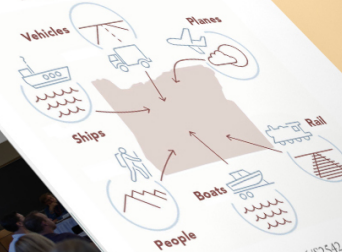
Created in 2010, the OISC serves as a central planning and coordination hub for agencies and organizations to plan, prevent, and eliminate invasive species.

### Some responsibilities include:

- Maintain reporting systems
- Educate the public about invasive species
- Develop and implement management plans
- Address funding needs
- Provide technical assistance for eradication efforts

The OISC is a partnership of state, federal, and local agencies, universities, and non-profit organizations, all working together with an integrated management approach.

### INVASIVE PESTS ARE MOVED UNINTENTIONALLY IN MANY DIFFERENT WAYS



A panel discussion on Invasive Species Management and Policy was held at the OISC Representative Summit. *Photo by: Jessi...*

1 — [https://doi.org/10.1016/S2542-5196\(19\)30194-9](https://doi.org/10.1016/S2542-5196(19)30194-9)

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