

## DRAFT FOR APPROVAL

# Oregon Invasive Species Council March 2024 Meeting Minutes 03/21/2024 | Hybrid

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### Attendees

#### In-person:

OISC: Noel Bacheller, Rick Boater, Josh Emerson, Chris Bennemann, Wyatt Williams, Crystal Dubecq, Glenn Dolphin, Chuck Fisk, Nickki Brooks, Tim Butler, Cat deRivera, Michelle Delepine, Sam Chan, Anna Ramthun,

Guests: Sue Cudd, Shawna Bautista, Matt Mills, Max Ragozzino, Ryan Ramage, Jacob Rose, Martyene Reeseman, Cody Holthouse, Peter Kenagy, Kit Rouhe, Sylvia Yamada

#### Online:

OISC: Brian Clapp, Christer LaBrecque, Country Gattuso, Nathan Gehres, Kathy Pendergrass, Shon Schooler,

Guests: Tristen Berg, Holly Crosson, Ashley Newcomb

#### Motion to approve last meeting (11/8/23) minutes:

- Chuck motioned to approve, Tim seconds
- Vote was unanimous, Motion passes

#### Chair Updates and Budget Report, Sam Chan and Roberta Rash, ODA

- Income & Expenses report from Oregon Department of Agriculture  
<https://www.oregoninvasivespeciescouncil.org/meetings>

### Committee Updates

#### Governance Committee (Chair: Noel Bacheller)

- Approve changes to 2023 Bylaws
- Appointed Member Co Vice-Chair

#### Motion to update the bylaws: Article V: Decision-Making

- Email or Absentee Voting: Virtual attendance and voting through email is equivalent to in-person attendance for voting purposes
- Quorum: Virtual attendance is equivalent to in-person attendance and thus contributes to achieving a Council quorum.
- Cat motions to approve, Chuck seconds
- Vote was unanimous, Motion passes

#### Appointed Member Co-Vice Chair:

- "All appointed voting members of the Council shall vote on the appointed member

Vice-Chairperson from the nominated appointed members at the last scheduled Council meeting of each year.”

- Suggestion to change to the **first** scheduled meeting of the year
- Include language for flexibility to change bylaws – state that the goal is to have flexibility
- Suggestion to change to **“the first scheduled meeting when practicable”**
- Michelle motions to approve, Chuck seconds
- Vote was unanimous, Motion passes

UPDATE AND PUBLISH CHANGE IN BYLAWS

New Co-Vice Chair:

- Sam called a vote for appointed voting members to elect a co-vice chair — no objections raised—
- Unanimous vote:
- Michelle Delepine is the new vice-chair

#### **Communications committee (Chair: Karen Ripley)**

- Recognition Awards
  - Biennial awards cycle
- 2023 Annual Report
  - Accepting submissions through March 31<sup>st</sup> — include specifics, pictures, numbers and stats (acres treated, etc)
- New members should consider joining the comm committee — works hand in hand with the ed and outreach committee

#### **Legislative committee (Co-chairs: Peter Kenagy and Tiffany Monroe)**

- HB 4148: Rep. Helm - Wildlife Package
- SB 5701: Sections 441 - 444

#### **Education and Outreach committee (Co-chairs: Glenn Dolphin and Cat DeRivera)**

Field days

- Coastal (July) Coos/South Slough
- Eastern Oregon (August) Ontario
- Southern Oregon (September) Provolt Rec. Site with Invader Crusader award winners: Valley School
- Middle Willamette (TBD)
- Tualatin (Summer OISC mtg)
- Columbia River (September) OISC/WISC
- Proposal to have a “meeting committee” to help plan the summer meeting — have local representatives reach out to folks and come together to have the coordinator organize
- Focus on deliberate and active recruitment to get policymakers to attend
- What should be covered for the Columbia River field day? Not a very compelling site for highlighting invasives — any ideas for what to show policymakers, focus on proposed solutions,

examples of false indigo, milfoil, etc. — TOH and highlight spotted lantern fly — Struggle working with the railroad — would be good to get political support

- Suggestion to highlight transportation as a vector for invasive species — focus on different transport sectors for one of the field days
- Insect pest summit — summer but make sure to plan far enough in advance — Rob Emanuel can help us find a time — August preferred,
- Crystal has Ailanthus data set
- Summer Meeting Planning Team: Amber, Michelle, Crystal, Wyatt
- November business meeting — Cody and Chris might have an ODA location available

### **OISC Action Plan Update (Glenn Dolphin)**

Glenn has made suggested edits and cuts to the Action Plan, needs approval and recommendations from the Council – Go through each section and if everyone is in agreement we will finish keeping sections in vs taking them out — after this there will be a clean draft created and sent out for a 30 day review and then email voting to finalize the action

- Keep the list of key players — important to list the key players so everyone knows if it's the council or other organizations
- Reach out to Glenn if there are partners that should be included — partners are not obligated by anything
- There are too many action items – goal is to reduce
- Important to identify who are we calling out to accomplish these actions
- Strategic plan should outline what we want to accomplish and we can identify key players later
- Need to identify who will follow up on these tasks later — include incentive programs

Next Steps:

- Glenn will clean up the most current draft and then send back out to the group — make edits to the document and then send back to Glenn — 30 days of review — send out a draft in May for final review and then there will be an email vote in June — have this approved by the first field visit in late July
- Keep action items that have been accomplished but keep them as strategy for the future
- Glenn will gray out items that are not current priorities (aspirational or overarching goals) and keep items as regular text that are a current priority (actionable items) for the next two years, this will be explained in the exec summary will include a clear goal statement

Glenn to send out Action plan for review

### **Discussion of SB5701: One-time OISC funding**

SECTION 441. Notwithstanding any other provision of law, the General Fund appropriation made to the State Department of Agriculture by section 1 (3), chapter 350, Oregon Laws 2023, for the biennium ending June 30, 2025, for natural resources, is increased by **\$250,000, for deposit in the Invasive Species Council Account established under ORS 570.800, for invasive species outreach and education.**

SECTION 443. Notwithstanding any other provision of law, the General Fund appropriation made to the State Department of Agriculture by section 1 (3), chapter 350, Oregon Laws 2023, for the biennium ending June 30, 2025, for natural resources is increased by **\$750,000, for deposit in the Invasive Species Control Account established under ORS 570.810, for activities to mitigate the negative impacts of invasive species.**

- Discuss how to strategically invest over the next 18 months — discussion on general numbers
  - Funds will be available in May
  - One-time funds but they do not expire — spending limit does expire
  - Might create an opportunity for more funds — important to have an action plan so that we can show how we are planning — though it’s very competitive we will be competing for funds across all of our own agencies — opportunity to leverage funds (make sure that is what we get policy members to understand)
- Review Emergency Control Account language and requirements for review/distribution
- Develop a strategy for publicizing an increase in available funding

**Discussion on Sample Distribution of Education & Outreach Funds (Sam Chan)**

- Discussion with the group to comment on or approve Sam’s proposed budget
- What is the timeframe, some activities are 1 year some are more
- \$10,000 for the field days should be for two years — around 5,000 for each field season
- Coordinator contract money would be for a single-year
- Ed and outreach grants program would likely be multiyear (should be at least the biennium) – fewer agreements at a higher rate is better
- Grant application period should be between 60-90 days — focus on providing a longer lead time
- Tristen has good listservs with tribal contacts — can help to spread the word about grant applications
- Interim reports can help with additional funding — 6 month interim report, proof of allocation is more important — **include map of where projects are located** — send pictures and SG could put together a short report

<b>Proposal</b>	<b>Cost (k)</b>
Education and Outreach Grants Program	\$160
ODA Grants Administration (10%)	\$16
Coordinator Contract Increase	\$50
Field Days	\$5
Other	\$19

	\$250
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- Coordinator will develop a report with visuals about how \$ is disbursed in time for legislators

**Motion to Approve the Education & Outreach Proposed Budget**

- Proposed change: make the field days 5k and move the other 5k over to “other” category
- With this change, Cat motions to approve the budget, Glenn seconds
- Vote was unanimous, Motion passes

**Motion to Approve Renewing the Coordinator Contract**

- ODA extension to Dec. 31st 2025 with the additional \$50k
- Glenn motions to approve the contract renewal, Cat seconds
- Vote was unanimous, Motion passes

**Invasive Aquatic Plants**

- Evaluate updating which aquatic nuisance weeds species are highlighted on the hub – include information on management strategies and regulating agencies
- Invasive Species Hotline will no longer be housed on the PSU website, how can OISC help take over this website? Potential to move to the OSU extension service —
- Wyatt will follow up with Jacob to find a solution

- Move Hotline process forward